



ELECTORAL RULES OF THE ACADEMIC SENATE OF THE FACULTY OF CHEMISTRY BUT

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Approval of the AS FCH BUT

In accordance with Section 27 (1) (b) of Act No. 111/1998 Coll., on Universities, as amended (hereinafter referred to as the “Act”), the Academic Senate of the Faculty of Chemistry, Brno University of Technology (hereinafter referred to as “AS FCH”), approved this wording of the Electoral Rules of the Academic Senate of the Faculty of Chemistry, Brno University of Technology (hereinafter referred to as the “Electoral Rules of the AS FCH”), on May 2, 2017.

Approval of the AS BUT

The Academic Senate of Brno University of Technology approved this internal regulation of the Faculty of Chemistry, Brno University of Technology, on June 30, 2017.

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PART ONE BASIC PROVISIONS

Article 1 Subject of Regulation

1. The Electoral Rules of the Academic Senate (hereinafter referred to as the “Rules”) of the Faculty of Chemistry, Brno University of Technology (hereinafter referred to as “AS FCH”) regulate the organizational structure of the AS FCH, the method of electing the AS FCH members, the method of electing and removing the chair and vice-chairs of the AS FCH, the method of selecting a candidate for appointment as the Dean of the Faculty of Chemistry at Brno University of Technology (hereinafter referred to as “FCH”), and the procedure for handling proposals for the dismissal of the Dean of FCH.
2. The fundamental provisions governing the functioning of the AS FCH are incorporated in Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to Other Laws (Higher Education Act), as amended (hereinafter referred to as the “Act”), in the Statutes of Brno University of Technology and the Statutes of the FCH. The rules for the proceedings of the AS FCH and its bodies are regulated by the Rules of Procedure of the AS FCH.

PART TWO ORGANIZATIONAL STRUCTURE

Article 2 Structure and Bodies

1. The AS FCH is a two-chamber body:
 - a) one chamber consists of academic staff members (Chamber of Academic Staff, hereinafter “CAS”), represented by a total of 10 academic staff members,
 - b) the second chamber consists of students (Student Chamber, hereinafter “SC”), represented by a total of 5 students.
2. CAS represents the interests and will of the academic staff of FCH, SC represents the interests and will of the students of FCH, both within FCH and externally.
3. The bodies of the AS FCH are:
 - a) chair of the AS FCH,
 - b) chair of CAS, who is also the vice-chair of the AS FCH,
 - c) chair of SC, who is also the vice-chair of the AS FCH,
 - d) committees of AS FCH.
4. CAS may also have a designated vice-chair, appointed and dismissed by the chair of CAS. SC may also have a designated vice-chair, appointed and dismissed by the chair of SC. The function of the chamber’s vice-chair ceases at the latest upon the cessation of the function of the chamber’s chair, who appointed the vice-chair of the chamber to the position.

5. The bodies of the AS FCH are accountable to the AS FCH for the performance of their functions.

Article 3 Members and Alternates

1. The AS FCH consists of members who are elected.
2. Members of the AS FCH have alternate members elected in case their membership ceases during their term of office. The designation of alternates is determined by these Rules.
3. Alternates are called upon by the chair of the AS FCH. The called alternate is entitled to refuse taking up the position in writing.
4. Before the alternate is called upon, the position of the alternate may cease:
 - a) by resigning from the position of the alternate, which is announced in writing to the chair of the AS FCH,
 - b) by termination of membership in the academic community of the component for which the alternate was designated, or
 - c) by death.

Article 4 Chair and Vice-Chairs of the AS FCH

1. The chair of the AS FCH, in particular:
 - a) prepares and chairs meetings of the AS FCH,
 - b) signs minutes of meetings of the AS FCH, internal regulations and internal norms approved by the AS FCH, and other documents and instruments issued by the AS FCH,
 - c) represents the AS FCH externally,
 - d) manages the activities of the Secretary of the AS FCH,
 - e) coordinates the work of committees of the AS FCH,
 - f) coordinates cooperation between the AS FCH and the management of FCH and other bodies of BUT and its parts.
2. The chair of CAS, in particular:
 - a) represents the chair of the AS FCH in their absence,
 - b) prepares, convenes, and chairs meetings of CAS,
 - c) presents resolutions of CAS at meetings of the AS FCH and towards other bodies of the AS FCH,
 - d) co-signs minutes of meetings of the AS FCH,
 - e) represents CAS externally.
3. The chair of SC, in particular:
 - a) represents the chair of the AS FCH in their absence, if the chair of CAS is also absent,

- b) prepares, convenes, and chairs meetings of SC,
 - c) presents resolutions of SC at meetings of the AS FCH and towards other bodies of the AS FCH.
 - d) co-signs minutes of meetings of the AS FCH,
 - e) represents SC externally.
4. The chair and vice-chair of the AS FCH are elected and dismissed in accordance with these Rules.
 5. The functions of the chair and vice-chair of the AS FCH may also cease:
 - a) by resigning from the function, which is announced in writing to the vice-chairs by the chair and to the chair by the vice-chairs of the AS FCH. In case any of these bodies are not established or filled, the Dean is the recipient of the notification,
 - b) by death.

Article 5

Committees of the AS FCH and Advisory Boards of the Chambers of the AS FCH

1. The Committees of the AS FCH are advisory bodies of the AS FCH chambers.
2. FCH establishes:
 - a) permanent committees, namely economic and legislative committees,
 - b) other committees as needed.
3. CAS and SC may establish additional committees of the chambers as needed.
4. Permanent committees are established by the AS FCH no later than 30 days after its establishment. Additional committees are established by the AS FCH on an operational bases, always specifying:
 - a) the focus and goals of the committee's activities,
 - b) the duration of its existence.

Members, chairs, and vice-chairs of the committees of the AS FCH are appointed and dismissed by the AS FCH from among its members.

5. CAS and SC may establish their advisory boards, always specifying:
 - a) the focus and goals of this advisory board,
 - b) the duration of its existence.
6. Members of advisory boards are appointed by the chamber of the AS FCH that establishes them. Individuals who are not members of the AS FCH may also be members of advisory boards.

Article 6

Secretary of AS FCH

1. The Secretary of the AS FCH performs organizational and administrative tasks related to the activities of the AS FCH and is supervised by the chair.
2. The appointment and dismissal of the Secretary of the AS FCH are made in agreement with the chair of the AS FCH by the Dean.
3. The Secretary of the AS FCH is an employee of the Dean's Office.
4. Simultaneous performance of the functions of the Secretary of the AS FCH and a member of the AS FCH is not possible and is not allowed.

PART THREE ELECTION OF MEMBERS OF THE AS FCH

Article 7 Types of Elections and Their Announcement

1. In the election of members of the AS FCH, the following are distinguished:
 - a) regular elections, in the case where the term of office of members of the AS FCH has expired in accordance with the Statute of the BUT and the Statute of the FCH. Within regular elections, alternates are also elected in accordance with the procedure stipulated in these Rules.
 - b) by-elections, in the case where the membership of members of the AS FCH has ceased for reasons specified in the cases under Article 30 (6) of the Statute of FCH and their position cannot be filled by an alternate.
2. The chair of the AS FCH shall announce regular elections of members of the AS FCH no later than 60 days before the expiration of their term of office. If the chair of the AS FCH fails to do so, the elections shall be announced by the Dean.
3. By-elections to the AS FCH shall be announced by the chair of the AS FCH no later than 30 days after the membership of a member of the AS FCH has ceased. Furthermore:
 - a) the chair of the AS FCH has verified, before announcing the elections, that an alternate cannot take up the position of the member whose membership has ceased,
 - b) the elections shall be conducted with appropriate adjustments according to this part of these Rules.

Article 8 Electoral Districts

1. For the purposes of elections to the AS FCH, two electoral districts are established within the academic community of the faculty, one composed of academic staff and the other of students. The status of academic staff members of the FCH is defined in the Statute of BUT, Part Two, Article 4.

2. If a FCH student is also an academic staff member of the FCH, they are classified for the purposes of elections to the AS FCH as follows:
 - a) in the electoral district of academic staff members if their total contracted working time at the faculty is at least 20 hours per week,
 - b) in the electoral district of students in all other cases.
3. Elections are conducted independently in each electoral district. All voters belonging to a specific electoral district vote from a single candidate list.

Article 9 Election Commission

1. Elections are managed by the Election Commission of FCH (hereinafter referred to as the “Election Commission”), composed of:
 - a) the chair of the Election Commission of FCH. The chair of the Election Commission of FCH is appointed and dismissed by the AS FCH from among its members. If the elections are announced by the Dean of the faculty (Article 7, Paragraph 2), the Dean also appoints the members of the Election Commission,
 - b) members of the Election Commission appointed by the AS FCH from among the proposed members of the academic community. If the elections are announced by the Dean of the faculty (Article 7, Paragraph 2), the Dean also appoints the members of the Election Commission.
2. The Election Commission of FCH has an odd number of members (including the chair), of whom at least one is not a member of the AS FCH, at least one is an academic staff member of the FCH, and at least one is an FCH student.
3. The mandate of the Election Commission of the Faculty of Chemistry lasts continuously until the following regular elections. Once new regular elections are announced, the mandate of the Election Commission expires, and a new Election Commission is formed.
4. The Election Commission of the FCH also manages by-elections. The Election Commission of the FCH also manages the elections of FCH representatives in the AS BUT, in accordance with the Electoral Rules of the AS BUT.
5. The decisions of the Election Commission of FCH are made by an absolute majority vote of all its members.

Article 10 Election Schedule and Organizational Guidelines

1. When announcing elections, the AS FCH issues an election schedule containing, in particular:
 - a) a reference to the current version of these Rules in electronic form,

- b) dates critical for organizing the elections, notably the date of publication of the composition of the Election Commission, the date of publication of candidate lists, the date of the elections themselves, etc.,
 - c) the date of the inaugural meeting of the AS FCH.
2. No later than 30 days before the elections take place, the AS FCH issues organizational guidelines for the preparation and conduct of the elections, designed to ensure the elections at the faculty. These organizational guidelines include, in particular:
- a) the composition of the Election Commission,
 - b) dates and locations of the elections,
 - c) delineation of the competencies of the Election Commission,
 - d) information on the compilation of candidate lists,
 - e) information on the voting method,
 - f) information on the method of evaluating election results.

Article 11 Voter Lists

1. The Dean shall provide the Election Commission of FCH with the voter lists in electronic form no later than 15 days before the elections.

Article 12 Candidate Lists

1. Any member of the academic community of FCH may be a candidate for the AS FCH, unless prevented by a conflict of functions specified by the Statute of FCH or by law.
2. A member of the academic community of FCH may only run as a candidate in one electoral district.
3. Any member of the academic community of FCH is eligible to run as a candidate.
4. The compilation of candidate lists is organized by the Election Commission in accordance with the organizational guidelines, ensuring:
- a) timely and complete information of all voters about the process of compiling candidate lists,
 - b) inclusion of all proposed candidates who consent to the candidacy and fulfil the conditions stipulated by these Rules.
5. The Election Commission shall publish the final version of candidate lists no later than 7 days before the day of the elections on the faculty's website.

Article 13 Course of Elections

1. The elections are direct, with secret ballot. Each voter votes individually and personally; representation is not permitted.

2. The election is conducted using ballots on which individual candidates are listed in alphabetical order, including their name, surname, titles, and assigned sequential number. The voter marks the candidate(s) they choose in a way that clearly indicates to which candidate(s) they are giving their vote.
3. Each voter may cast their vote for a maximum number of candidates equal to the number of members of the AS FCH to be elected in their electoral district.
4. The method of valid modification of the ballot by the voter is determined by the organizational guidelines.
5. After the voting is concluded, the Election Commission:
 - a) counts the number of issued, submitted, and valid ballots,
 - b) tallies valid votes cast for individual candidates,
 - c) arranges the candidates in order based on the number of received votes, and in case of tie votes, the order is determined by drawing lots by the chair of the Election Commission,
 - d) prepares a protocol of the elections containing, in particular:
 - designation of the electoral district,
 - date and location of the elections,
 - number of eligible voters,
 - number of issued, submitted, and valid ballots,
 - list of candidates in the order specified in point c) along with the number of votes received,
 - names, surnames, titles, and signatures of the chair of the Election Commission and members of the Election Commission.

Article 14 Election Results

1. The first ten candidates from the electoral district of academic staff and the first five candidates from the electoral district of students, as listed in the election protocol, become members of the AS FCH.
2. Other candidates who have received at least one-third of the number of valid votes cast for the last elected candidate become alternates, in the order specified in the election protocol.
3. The Election Commission of the FCH shall promptly display the election results on the official bulletin board of the FCH.
4. The Election Commission shall convene the inaugural meeting of the AS FCH (hereinafter referred to as the “inaugural meeting”) to be held within the last 7 days following the end of the term of the outgoing AS FCH. If the Election Commission fails to do so, the Dean of the faculty shall convene the inaugural session of the AS FCH.

Article 15
New Member

1. A new member of the AS FCH, during the first meeting they attend, shall take the oath of office (in accordance with the wording of the Statute of the FCH) and receive a certificate of membership in the AS FCH.

PART FOUR
ELECTION AND REMOVAL OF THE CHAIR AND VICE-CHAIRS OF
THE AS FCH

Article 16
Basic Provisions

1. The chair and vice-chairs of the AS FCH are elected at the inaugural meeting or at a regular session of the AS FCH in case of vacancies in these positions during the term of the AS FCH.
2. In the event of an election outside the inaugural meeting, the inclusion of the election on the agenda must be approved by the AS FCH at the meeting preceding the one in which the election will take place. If the AS FCH does not approve the inclusion of the election on the agenda of the next meeting twice, the decision to include the election on the agenda will be made by the Dean.

Article 17
Election Commission

1. The election of the chair and vice-chairs of the AS FCH is governed by:
 - a) the Election Commission of the AS FCH at the inaugural meeting of the AS FCH, or
 - b) an election committee established from the members of the AS FCH for this purpose at a regular meeting of the AS FCH. The election committee consists of three members in such a case, with its chair being the oldest member. The members of this election committee are appointed and dismissed by the AS FCH.
2. The Election Commission as defined in this article makes decisions by a majority vote of all its members.

Article 18
Course of Elections

1. Elections are direct, with secret balloting. Each voter casts their vote independently and personally; representation is not permitted.
2. Elections can be conducted in multiple rounds, with all rounds taking place during the same meeting of the AS FCH.

Article 19
Reconciliation procedure for the Election of the Chair of the AS FCH

1. The reconciliation procedure for the election of the chair of the AS FCH involves a discussion among the members of the AS FCH regarding the candidates, during which they share their viewpoints and arguments.
2. The reconciliation procedure takes the form of a non-public working meeting of the members of the AS FCH, as specified in the Rules of Procedure of the AS FCH.
3. It is stipulated that the reconciliation procedure is always employed when these Rules specifies so, and the resolution of the AS FCH regarding the holding or non-holding of the reconciliation procedure is disregarded.

Article 20
Election of the Chair of the AS FCH

1. Every member of the AS FCH has the right to be elected as the chair of the AS FCH.
2. Every present member of the AS FCH has the right to propose candidates and vote for the chair of the AS FCH during the meeting of the AS FCH in which the election is taking place. A member of the AS FCH who is not present at the meeting of the AS FCH is entitled to propose a candidate in writing; this proposal must be submitted to the chair of the Election Commission pursuant to Article 17 and to the Secretary of the AS FCH (in copy) before the relevant session.
3. From the received candidate proposals, the Election Commission compiles a list of candidates, which includes the names, surnames, and titles of the candidates in alphabetical order. Only candidates who have expressed their consent to candidacy are included on the candidate list.
4. Candidates for the chair of the AS FCH, listed on the candidate list, introduce themselves and answer questions from the present members of the AS FCH before the actual election.
5. A candidate for the chair of the AS FCH may withdraw their candidacy before each round of voting. In such a case, the candidate is obliged to notify the Election Commission of their withdrawal, no later than before the start of the respective round of voting.
6. The election is conducted using ballots, on which the individual candidates are listed in alphabetical order, along with their names, surnames, titles, and assigned ordinal numbers. The voter marks the candidate they are voting for in a way that unambiguously indicates which candidate they are choosing.
7. In the first round, the candidate for the chair of the AS FCH who receives valid votes from the majority of all members of the AS FCH is elected.

8. If the chair of the AS FCH is not elected in the first round, the two candidates with the highest number of votes proceed to the second round. If multiple candidates have an equal number of votes, such that several candidates occupy the first and second places in the order, all such candidates proceed to the second round. A reconciliation procedure according to the Article 19 takes place before the start of the second round.
9. In the second round, the candidate for the chair of the AS FCH who receives valid votes from the majority of all members of the AS FCH is elected.
10. If the chair of the AS FCH is not elected in the third round, the candidate with the highest number of votes proceeds to the third round. If multiple candidates have an equal number of votes, such that multiple candidates occupy the first place in the order, all such candidates proceed to the third round. A reconciliation procedure according to Article 19 takes place before the start of the third round.
11. In the third round, the candidate for chair of the AS FCH who receives valid votes from the majority of all members of the AS FCH is elected. If the chair of the AS FCH is not elected even in the fourth round, the election is concluded, and the AS FCH announces a new election.

Article 21

Election of the Vice-Chair of the AS FCH – Chair of CAS

1. Every member of CAS, except the chair of the AS FCH, has the right to be elected as the chair of CAS.
2. Every present member of CAS has the right to propose candidates and vote for the chair of the CAS during the inaugural meeting or a regular meeting of the AS FCH where the election is taking place. A member of CAS who is not present at the meeting of the AS FCH is entitled to propose a candidate in writing; this proposal must be submitted to the chair of the Election Commission pursuant to Article 17 and to the Secretary of the AS FCH (in copy) before the relevant meeting.
3. The elections proceed further in accordance with Article 20 of these Rules.

Article 22

Election of the Vice-Chair of the AS FCH – Chair of SC

1. Every member of SC, except the chair of the AS FCH, has the right to be elected as the chair of SC.
2. Every present member of the SC has the right to propose candidates and vote for the chair of the SC during the inaugural meeting or a regular meeting of the SC where the election is taking place. A member of the SC who is not present at the meeting of the AS FCH is entitled to propose a candidate in writing; this proposal must be submitted to the chair of the Election Commission pursuant to Article 17 and to the Secretary of the AS FCH (in copy) before the relevant meeting.
3. The elections proceed further in accordance with Article 20 of these Rules.

Article 23
Interim Election Results

1. The Election Commission evaluates the results of each round of elections for the chair and vice-chairs of the AS FCH, so that all present members of the AS FCH can monitor their results.

Article 24
Election Results

1. The Secretary of the AS FCH promptly posts the election results on the official notice board of FCH.

Article 25
Dismissal of the Chair and Vice-Chairs of the AS FCH

1. The Academic Senate has the authority to dismiss the Chair of the AS FCH. A proposal for the dismissal of the chair of the AS FCH is adopted if a majority of all members of the AS FCH have voted in favour of it. Any member of the AS FCH may propose the dismissal of the chair of the AS FCH.
2. CAS is authorized to dismiss the vice-chairs of the AS FCH who is also the chair of the CAS. A proposal for the dismissal of the vice-chairs of the AS FCH is adopted if a majority of all members of CAS have voted in favour of it. Any member of CAS may propose the dismissal of the vice-chair of the AS FCH. The proposal for dismissal is included on the agenda of the nearest AS FCH meeting.
3. SC is authorized to dismiss the vice-chair of the AS FCH who is also the chair of SC. A proposal for the dismissal of the vice-chair of the AS FCH is adopted if a majority of all members of SC have voted in favour of it. Any member of SC may propose the dismissal of the vice-chair of the AS FCH. The proposal is included on the agenda of the nearest AS FCH meeting.
4. Proposals for the dismissal of the chair or vice-chair of the AS FCH are submitted to the Secretary of the AS FCH, who promptly informs all members of the AS FCH.
5. In case of proposal for the dismissal of the chair or vice-chair of the AS FC is made during an ongoing AS FCH session, a decision on the proposal may be made during the nearest following meeting.
6. Voting by the AS FCH or its chambers, as per this article, is always conducted by secret ballot.
7. After the dismissal of the chair or vice-chair of the AS FCH, the AS FCH proceeds to elect a new chair or vice-chair according to the procedure outlined in Article 20 and the following articles of these Rules. The election must take place during the same session where the dismissal of the chair or vice-chair of the AS FCH occurred.

PART FIVE ELECTION OF THE DEAN

Article 26 Election Commission for the Election of the Dean

1. The preparation and conduct of the election of the Dean are ensured by the Election Commission for the Election of the Dean, which consists of:
 - a) the chair of the FCH Election Commission. The chair of the FCH Election Commission is appointed and dismissed by the AS FCH from among its members.
 - b) members of the Election Commission appointed by the AS FCH from among the nominated members of the academic community.
2. The FCH Election Commission has an odd number of members (including the chair), of which at least one is not a member of the AS FCH, at least is an academic staff member of FCH, and at least one is a student of FCH.
3. The Election Commission for the Election of the Dean makes decisions by a majority vote of all its members.

Article 27 Course of Elections

1. The elections are direct, with a secret ballot. Each voter casts their vote individually and personally; representation is not allowed.
2. The chair of the AS FCH announces the election of the Dean.
3. The election must be announced no later than 60 days before the expiration of the term of the current Dean. The chair of the AS FCH ensures the posting of the announcement about the election on the official notice board of FCH.
4. The election of the Dean candidate can be conducted in multiple rounds, and all rounds will be held during the same AS FCH meeting.
5. The Dean candidate may withdraw their candidacy before each round of the election. In such a case, the candidate is obligated to notify the Election Commission for the Election of the Dean, and this notification must be made no later than before the start of the election in the respective round.
6. The AS FCH issues a schedule for the elections upon their announcement, which includes, in particular:
 - a) a link to the current version of these Rules in electronic form,

- b) key dates for the organization of the elections – especially the date of appointment of the Election Commission for the Election of the Dean, the date of publication of the candidate lists, the date of the AS FCH meeting where the elections take place, etc.

Article 28 Candidates

1. Proposals for candidates to be appointed Dean may be submitted by:
 - a) at least 3 members of the AS FCH together,
 - b) FCH institutes through their directors,
 - c) the Dean of the faculty,
 - d) the rector of BUT,
 - e) at least 25 members of the faculty's academic staff or at least 50 students of the faculty together.
2. Proposals for candidates to be appointed Dean shall be submitted in writing to the Election Commission for the Election of the Dean. The proposals must contain, in particular:
 - a) the name, surname, titles, age, curriculum vitae, and possibly the occupation of the proposed candidate,
 - b) the written consent of the proposed candidate to the candidacy,
 - c) the name, surname, titles, and signature of the proposer or all proposers in the case of a proposal according to Article 28 points 1 a) and e),
 - d) date.
3. From the received proposals for candidates to be appointed Dean that meet the criteria according to this article, the Election Commission for the Election of the Dean shall compile a list of candidates in alphabetical order, including their names, surnames, and titles. This list shall be handed over to the chair of the AS FCH within a specified period.
4. The AS FCH convenes meetings of the academic community of FCH, during which all candidates to be appointed Dean listed on the candidate list present their election programs and answer questions from the attending members of the academic community of FCH. These meetings are managed by the Election Commission for the Election of the Dean.

Article 29 Election

1. The AS FCH elects the candidate to be appointed Dean during its meeting.
2. The election is conducted using ballot papers, on which individual candidates are listed in alphabetical order, including their names, surnames, titles, and assigned serial numbers. The voter marks their chosen candidate or candidates on the ballot paper in a way that makes it clear which candidate they are voting for.

Article 30
The Reconciliation Procedure in the Selection of the Dean

1. The reconciliation procedure in the selection of the Dean is a discussion among members of the AS FCH regarding candidates to be appointed Dean, during which they acquaint themselves with their opinions and arguments.
2. The Reconciliation procedure takes the form of non-public working meeting of the AS FCH members, as specified in the Rules of Procedure of the AS FCH.
3. It is understood that the reconciliation procedure is always conducted if these Rules in Part Five so stipulates; no consideration shall be given to resolutions of the AS FCH on conducting or not conducting the consultation procedure.

Article 31
Procedure in the Election in the Case of Two or More Candidates

1. A candidate to be appointed Dean is elected in the first round if they receive valid votes from the majority of all members of the AS FCH.
2. If a candidate to be appointed Dean is not elected in the first round, the two candidates with the highest number of votes proceed to the second round. If the number of votes for several candidates is the same, such that multiple candidates occupy the first and second positions in the ranking, all such candidates proceed to the second round. A consultation procedure according to Article 30 takes place before the commencement of the second round.
3. A candidate to be appointed Dean is elected in the second round if they receive valid votes from the majority of all members of the AS FCH.
4. If a candidate to be appointed Dean is not elected in the second round, one candidate with the highest number of votes proceeds to the third round. If the number of votes for several candidates is the same, such that multiple candidates occupy the first position in the ranking, all such candidates proceed to the third round. A consultation procedure according to Article 30 takes place before the commencement of the third round.
5. In the third round, a candidate is elected if they receive valid votes from the majority of all members of the AS FCH. If no candidate for the Dean is elected even in the third round, the election is terminated, and the AS FCH declared a new election.

Article 32
Procedure in the Election in the Case of One Candidate

1. In the event that the list of candidates contains only one candidate or, due to the withdrawal of others, only one candidate remains before the election, the election of a candidate to be appointed Dean proceeds according to this article.

2. A candidate to be appointed Dean is elected in the first round if they receive valid votes from the majority of all members of the AS FCH.
3. If a candidate to be appointed Dean is not elected in the first round, a reconciliation procedure according to Article 30 takes place. Subsequently, the second round of the election takes place.
4. A candidate to be appointed Dean is elected in the second round if they receive valid votes from the majority of all members of the AS FCH.
5. If a candidate to be appointed Dean is not elected even in the second round, the election is terminated, and the AS FCH declared a new election.

Article 33
Interim Election Results

1. The Election Commission for Election of the Dean evaluates the results of each rounds of elections for the Dean in such a way that the results can be observed by all present members of the AS FCH.

Article 34
Election Results and Election Protocol

1. The Election Commission for the Election of the Dean, immediately after the conclusion of the meeting of the AS FCH where the election of the Dean candidate took place, informs about the results of the election of the elected candidate as well as the other candidates.
2. The chair of the Election Commission for the Election of the Dean ensures the prompt posting of the election results on the official bulletin board of FCH.
3. A protocol on the course of the election of the Dean is prepared by the Election Commission for the Election of the Dean, and it is signed by all members of the commission present during the election. The protocol is then handed over to the chair of the AS FCH. With this, the activities of the Election Commission for the Election of the Dean are concluded.

Article 35
Submission of Proposal

1. The chair of the AS FCH submits the accepted proposal for the Dean appointment to the Rector within 5 days. If the chair of the AS FCH fails to do so, the vice-chair of the AS FCH submits the accepted proposal for the Dean appointment without unnecessary delay.

PART SIX
PROCEEDINGS ON THE PROPOSAL TO DISMISS THE DEAN

Article 36
Proceedings on the Proposal to Dismiss the Dean

1. Proposal for the dismissal of the Dean may be submitted by any member of the AS FCH. The proposal is submitted to the chair of the AS FCH, who promptly informs the Dean about the submission of the proposal.
2. The proposal must be in writing and substantiated, and it must be signed by hand by the person submitting it.
3. The chair of the AS FCH includes the consideration of the proposal in the agenda of the nearest meeting of the AS FCH.
4. At the beginning of the AS FCH meeting, the Dean is entitled to express their views on the rationale for the proposal for dismissal and has the right to request further explanations from authorized individuals concerning the matter under discussion.
5. Upon the conclusion of the discussion, the AS FCH proceeds to a secret ballot on the proposal for removal. The proposal for the dismissal of the Dean is accepted if at least three-fifths of all members of the AS FCH vote in favour.

Article 37
Submission of Proposal

1. The chair of the AS FCH submits the accepted proposal for the dismissal of the Dean to the Rector within 5 days. If the chair of the AS FCH fails to do so, the vice-chair of the AS FCH submits the accepted proposal for the dismissal of the Dean without unnecessary delay.

Article 38
Transitional Period

1. The term of office for the Dean ends on the day specified by the Rector in their decision. If the day is not specified in the decision, the Dean's term of office expires on the day following the day on which this decision was delivered to the AS FCH.
2. Within 15 days from the date of the Dean's term expiration, the AS FCH shall announce elections in accordance with Part Five of these Rules.
3. During the period until a new Dean is appointed, all rights and responsibilities associated with this position shall be exercised by the Vice-Dean entrusted with the representation of the Dean.

**PART SEVEN
TRANSITIONAL PROVISIONS**

**Article 39
Repealing Provisions**

1. The provisions of Article 2, Paragraph 1, and Article 14, Paragraph 1 of the Electoral Rules of BUT regarding the number of members of the AS FCH, BUT, and Article 30, Paragraph 3 of the Statute of FCH BUT, shall be applied for the first time upon the establishment of the AS FCH BUT, resulting from regular elections held under this Electoral Rules of the AS FCH BUT.

**PART EIGHT
FINAL PROVISIONS**

**Article 40
Repealing Provisions**

1. The Electoral Rules and Rules of Proceeding of the AS FCH BUT approved by the AS FCH BUT on May 29, 2008, and the AS BUT on June 28,2008, are hereby repealed in Part One, Part Two, Part Three, Part Six, Annex No. 1, and Annex No. 3.

**Article 41
Final Provision**

1. The Electoral Rules of the AS FCH become valid and effective on the date of approval by the AS BUT.

.....
prof. Ing. Martina Klučáková, Ph.D.
Chair of the AS FCH BUT

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prof. Ing. Martin Weiter, Ph.D.
Dean of FCH BUT

.....
doc. Dr. Ing. Petr Hanáček
Chair of the AS BUT