



DEAN'S DIRECTIVE NO. 6/2019

**REQUIREMENTS OF ADMISSION PROCEDURE FOR THE
FOLLOW-UP MASTER DEGREE STUDY PROGRAMME
ENVIRONMENTAL SCIENCES AND ENGINEERING**

Date of issue: 26 November 2019

Responsible for the factual aspect: Mgr. Martina Repková, Ph.D.

In force since: 26 November 2019

Place of liability: FCH BUT

Issued by: dean of FCH BUT

Cancels: -

Adds to: [Směrnice č. 2/2019 - Pravidla pro přijímací řízení - magisterské navazující studijní programy 2020/2021](#)

Number of pages: 3

Approval of AS FCH VUT

This directive was approved by the academic senate of Faculty of Chemistry of Brno University of Technology on 26 November 2019.

Article 1

Subject of adjustment

1. Admission of applicants to the Faculty of Chemistry of Brno University of Technology is governed by the Higher Education Act No. 111/1998 Coll. (including all amendments and supplements), BUT statutes and these Requirements.
2. This directive lays down requirements of the admission procedure and conditions for admission to study in the follow-up master degree study programme **Environmental Sciences and Engineering**. The study programme can be studied full-time and it is realized as a double-degree study programme in English. The standard length of study is two years. Pursuant the Higher Education Act No. 111/1998 Coll. (including amendments and supplements), the study programme is charged.
3. Requirements of the application procedure and conditions for admission to study in other follow-up master degree study programmes offered by the faculty in the 2020/21 academic year are stated in the Directive No. 2/2019.

Article 2

Basic provision

1. The conditions of admission to study in the follow-up master degree study programme at FCH BUT are a properly completed study of natural science and/or technical bachelor or master degree study programme, passing the entrance examination, sending a cover letter, a medical certificate for work in a chemical laboratory. The above stated documents shall be provided by the applicant by deadlines stated in the Article 3.

Article 3

Application for study

1. Only applicants who applied before **31 March 2020** will be included to the admission procedure for study in a follow-up master degree study programme.
2. The application for study is submitted in electronic form in the e-application app. Information about submitting the application are stated at www.vutbr.cz/eprihlaska/.

The administrative fee for the admission procedure is:

- 600,- CZK, when submitting the application on the territory of the Czech Republic, in favour of the BUT bank account number 27-7495740247/0100. The variable symbol is assigned to every applicant during filling in the application form.
 - 24,- € when submitting the application and payment on the territory of
 - Slovak Republic, in favour of the BUT bank account number 25695603/7500, Československá obchodná banka, a. s. a
 - Other states, in favour of the BUT bank account number 25695603/7500 Československá obchodná banka, a. s. (IBAN:SK 45 7500 0000 0000 2569 5603, SWIFT (BIC) CEKOSKBX, the name of the account: Vysoké učení technické v Brně).
3. When applying for study, the applicant shall submit the following documents:
 - signed protocol of the electronic application,
 - cover letter in which the applicant discuss reasons that lead him to study the given study programme,
 - medical certificate for work in a chemical laboratory for applicants that are not from the FCH
 - request for assessment of foreign education for purposes of the BUT admission procedure (only students studying abroad, outside the Czech Republic).

All above stated documents shall be submitted electronically together with a scanned signature on email studijni@fch.vut.cz no later **than on 31 March 2020**.

4. The applicant receives the notification of acceptance of the application and an invitation to the entrance examination electronically via the IS BUT no later than 30 days after the end of receiving applications.
5. Immediately after passing the final state examination (FSE), the applicant is obliged to deliver a certified copy of a diploma to the Study and Research Affairs Office BUT, no later than on 31 July 2020. If the applicant fails to deliver the certified copy of a diploma, the resolution of stopping the admission procedure will be issued.

Article 4

The assessment of foreign higher education

1. For the assessment of the condition of achieved degree of foreign higher education, the applicant shall submit following documents:
 - For the assessment according the Article 8 of BUT Directive No. 11/2019, the applicant submits a certificate of recognition of foreign higher education and qualification in the Czech Republic issued by a Czech public university or MŠMT (Ministry of Education Youth and Sports).
 - For the assessment according the Article 9 of BUT Directive No 11/2019, the applicant submits
 - i. for education obtained in Slovakia – a certificate of obtaining the relevant bachelor's degree,
 - ii. for education obtained in Poland – a certificate that confirms obtaining the „licencjat“ or „inżynier“ degree in Polish Republic; graduation in a master degree programme and obtaining the „magister“ or „lekarz“ degree in Polish Republic,
 - iii. for education obtained in Hungary – a certificate that confirms obtaining a bachelor's degree
 - for education obtained in Germany – a certificate that confirms obtaining a bachelor's degree

For the assessment according the Article 10 of BUT Directive No 11/2019, the applicant submits a certificate of completing higher education (diploma) with the verification of signatures' and stamps' authenticity according the BUT Directive No 11/2019,

- i. an application for the assessment of foreign higher education for purposes of the BUT admission procedure (annex of the BUT Directive No 11/2019 – The assessment of foreign higher education of applicants for study at BUT within the admission procedure),
2. The administration fee for operations related with the assessment of foreign higher education within the admission procedure according the point c) is determined:
 - 700,- CZK for every application for the assessment of foreign higher education when the payment is done on the territory of the Czech Republic in favour of the BUT bank account number 27-7495740247/0100,
 - 27,- € for every application for the assessment of foreign higher education when the payment is done on the territory of,
 - Slovak Republic, in favour of the BUT bank account number 25695603/7500, Česko-slovenská obchodná banka, a. s.
 - Other states, in favour of the BUT bank account number 25695603/7500 Česko-slovenská obchodná banka, a.s., IBAN:SK 45 7500 0000 0000 2569 5603, SWIFT (BIC) CEKOSKBX, the name of the account: Vysoké učení technické v Brně.

Article 5

Entrance examination

1. The course of the admission procedure is governed by the admissions committee appointed by the dean. The admission is conditional on passing the entrance examination.
2. The entrance examination takes the form of oral interview that verifies prerequisites for university study of chemistry and knowledge of stated level of English. The admissions committee evaluates the applicant within 50-point scale in three sections.

Points for individual sections:

Knowledge of chemical disciplines and scholarly prerequisites for further study	0 – 20 points
Motivation and interest in the selected topic	0 – 15 points
Knowledge of English	0 – 15 points

3. The entrance examination shall be successfully passed by the applicant who achieves at least 25 points out of 50 possible.
4. The date of the entrance examination is **4 June 2020**, alternative date is **11 June 2020**. The participation in the alternative date shall be possible only in justified cases, based on an applicant's written request submitted to the Study and Research Affairs Office BUT, no later than the regular date of the entrance examination.
5. The applicants will be gradually added to lists according to the total score, i.e. based on number of points achieved during the entrance examination. A maximum of 6 students with the best total score from the entrance examination will be admitted to study. If less students enroll than the stated programme capacity is, other applicants that met the conditions of admission and placed beyond the capacity limit of the study programme will be notified about the possibility of admission.
6. The dean of faculty decides about the admission regarding a proposal of the admissions committee. The committee submits a record about the admission procedure to the dean together with a proposal to admission or non-admission to study and also submits comments on eventual review procedures.
7. The result of the admission procedure will be sent to the applicant after signing in to the electronic application on 4 June 2020, eventually 11 June 2020 for the alternative date of the entrance examination. The applicant receives dean's decision within 30 days of the date of the entrance examination. The decision is sent to their own hands or, in the case of admission to study, via the IS BUT (if the applicant agreed with this way of delivery during the filing an electronic application). An applicant who has not been admitted to study may, pursuant to Section 50 (6) of the Higher Education Act No. 111/1998 Coll., appeal the decision. The appeal shall be submitted to the dean within 30 days of receiving the decision on non-admission to study. The dean can may grant the appeal, otherwise he shall forward the appeal to the rector of BUT.

Article 6

Transitional and final provisions

1. This Directive was approved by the academic senate of FCH BUT on 26 November 2019.

2. This Directive shall enter into force on 26 November 2019.
3. This Directive becomes effective by the day of issue.

.....
doc. Ing. Pavel Diviš, Ph.D.
president of AS FCH

.....
prof. Ing. Martin Weiter, Ph.D.
dean of FCH VUT