

# **AMENDMENT TO THE RULES FOR THE ADMISSION PROCEDURE TO FIT BUT PROGRAMMES IN THE ENGLISH LANGUAGE**

*The Academic Senate of the Faculty of Information Technology of Brno University of Technology has approved this “Amendment to the Rules for the Admission Procedure to FIT BUT Programmes in the English Language” for the admission of students in the Bachelor’s, Master’s and doctoral programmes or a part of a programme.*

## **Part I**

### **Admission to a Full Programme**

#### **Article 1**

##### **Basic provisions on admission to programmes**

- (1) The admission procedure shall take place in English on the basis of the rules and conditions for the admission procedure in the relevant programme at the FIT BUT.
- (2) Applicants for study in all programmes in English at the FIT BUT must demonstrate sufficient knowledge of the English language. Knowledge of the English language may be demonstrated by submitting an appropriate valid certificate.

#### **Article 2**

##### **Admission to a Bachelor’s programme**

- (1) The final deadline for submitting the application and curriculum vitae by applicants for study in the English language who pay the tuition fees is 30 April of the academic year preceding the academic year in which the applicant is to be enrolled in a programme.
- (2) The Secondary School-Leaving Certificate or the General Certificate of Secondary Education – GCSE or an analogous certificate must be attached with the application or supplied not later than on 15 September of the academic year in which the applicant is enrolled in a programme. The above certificate is a prerequisite for the applicant’s enrolment.
- (3) The admission procedure shall include an admission examination in mathematics. In the event of low interest, the FIT BUT may decide not to open the first year of a Bachelor’s programme in the English language.

#### **Article 3**

##### **Admission to a Master’s programme**

- (1) The final deadline for submitting the application and curriculum vitae by applicants for study in the English language who pay the tuition fees is 30 April of the academic year preceding the academic year in which the applicant is to be enrolled in a programme.
- (2) An applicant for a Master’s programme must have completed a Bachelor’s programme or have an analogous or higher education in the field of information technology or a related field. Copies of the education certificates form part of the application.

(3) The admission procedure shall include an admission examination. In the event of low interest, the FIT BUT may decide not to open the first year of a Master's programme in the English language.

## **Article 4**

### **Admission to a doctoral programme**

(1) The rules and conditions of the admission procedure to a doctoral programme at the FIT BUT are stipulated by an internal rule of the FIT BUT: Rules of the Admission Procedure and Conditions of Admission to Study in a Doctoral Programme at the Faculty of Information Technology of Brno University of Technology (hereinafter the "Admission Procedure Rules") pursuant to Act No. 111/1998 Coll., on higher education institutions, as amended (hereinafter the "Act") and the BUT Statutes.

(2) The final deadline for submitting the application and curriculum vitae for applicants for study in the English language who pay the tuition fees is 30 April of the academic year preceding the academic year in which the applicant is to be enrolled in a programme unless stipulated otherwise by the Admission Procedure Rules for the relevant academic year.

(3) An applicant for a doctoral programme must have completed a Master's programme or have an analogous or higher education in the field of information technology or a related field. Copies of the education certificates and documents evidencing recognition of degrees form part of the application.

(4) The admission procedure shall include an admission examination. Admission is conditional on the applicant contacting the prospective supervisor and becoming acquainted with the focus of the study and the topic of the dissertation.

## **Part II**

### **Admission to a Part of a Programme**

## **Article 5**

### **Admission to study a part of a programme**

(1) On the basis of the Dean's decision, the FIT BUT may exceptionally admit an applicant to study a part of any programme in accordance with the Statutes of Brno University of Technology (Art. 24 (4)), in particular in connection with student exchanges, internships, hands-on teaching or similar activities. This admission process is limited exclusively to applicants who are students in a similar type of study at some other higher education institution and to a defined time period.

(2) The application to a part of a programme shall be submitted by students analogously to the process described in the rules for admission to the relevant FIT BUT programme, where such application may be submitted at any time and must specify, in addition to the standard requisites, the time period of study and contents of the studies. An applicant for exchange within the ERASMUS LLP may submit the ERASMUS "Learning Agreement" instead of the application.

(3) If the studies according to the previous paragraph include development of the Bachelor's thesis or Master's thesis, the admission to a part of a programme is conditional on agreeing the topic of the thesis and obtaining the supervisor's consent.

(4) A student admitted pursuant to this Article may not take the State final examination in any programme and may not obtain a university diploma.

## **Part III**

### **Fees**

#### **Article 6**

##### **Tuition fees**

(1) The amount of the tuition fees for study in English shall be determined by the Dean's decision in accordance with the Act and the BUT Statutes. An agreement for one academic year shall be entered into with an admitted applicant for a programme in the English language; the agreement shall stipulate the rights and obligations of the student and the Faculty of Information Technology of BUT towards the student and the method of payment.

(2) Fees shall not be collected from students admitted pursuant to Article 5 hereof who are participants in the ERASMUS LLP or were admitted on the basis of an agreement stipulating that the fees are waived. Other students admitted pursuant to Article 5 hereof may apply for waiver of the fees at the Dean of the FIT BUT.

This Amendment was approved by the Academic Senate of the Faculty of Information Technology of Brno University of Technology on 28 February 2017.

This Amendment shall come into force on 28 February 2017.

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The force and effect of the Addendum approved on 9 March 2011 shall terminate on 27 February 2017.

prof. Dr. Ing. Pavel Zemčík  
Dean

Ing. Vítězslav Beran, Ph.D.  
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