

BRNO UNIVERSITY OF TECHNOLOGY

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DECISION NO. 16/2021 IN RELATION TO THE DEVELOPMENT OF THE CRISIS SITUATION IN THE SPREAD OF COVID-19 DISEASE CAUSED BY THE NEW CORONAVIRUS SARS-COV-2

Article 1

Special legal regulations and measures of public administration bodies

BUT is governed by legal regulations and measures of the Ministry of Health or other public administration bodies taken in connection with the spread of COVID-19 disease, as amended.

Article 2

Rules for entering BUT buildings and for staying in common areas of BUT buildings

1. It is forbidden for employees, students and other persons with symptoms of viral infectious disease (e.g. fever, cough, shortness of breath, sudden loss of taste and smell, etc.) to enter BUT buildings.
2. Students are obliged to provide BUT with a written declaration on honour every day before entering the BUT buildings, except for the halls of residence and canteens, that they do not have symptoms of viral infectious disease and that they have not been imposed a quarantine or isolation. In case the student has already suffered from COVID-19, he/she declares that he/she has been without symptoms of the disease for at least 3 days and that his/her isolation according to valid regulations ended before today. The declaration on honour is filled in electronically in the BUT information system (hereinafter "BUT IS"); declarations on honour are archived.
3. In the common areas of BUT buildings, in classrooms and other BUT premises outside the employee's usual place of work and in BUT premises where the employee comes into contact with other employees, students and other persons (e.g. registries, secretariats, study departments, etc.) the stay and movement of employees, students and other persons without respiratory protective equipment (nose, mouth), which is a respirator or similar device (always without exhalation valve) meeting at least all technical conditions and requirements (for the product), including filtration efficiency of at least 94 % according to relevant standards (e.g. FFP2, KN95), which prevent the spread of droplets, is prohibited.
4. The provisions of the preceding paragraph shall not apply to:
 - a) students and academic staff in an educational activity, the nature of which does not allow the wearing of respiratory protective equipment (e.g. Physical Education),

- b) the examined and the examiner or examiners during the exam, if all persons maintain a distance of at least 1,5 meters,
 - c) students in education who sit on a bench or are otherwise seated, if other conditions for participation in education according to this decision of the Rector are met,
 - d) employees at the time of work at the workplace, when they perform this activity without the presence of another person,
 - e) employees at the time of work at the workplace, when they perform this activity without the presence of persons other than the employee's colleagues,
 - f) lecturers and performers in the production and creation of an audiovisual work or program
 - g) persons for the time strictly necessary for taking a photograph during photography within the BUT events
 - h) persons who, for serious reasons, cannot wear a respiratory protective device in accordance with point 1 or 2 and are able to prove this fact by a medical certificate; however, these persons are required to wear another respiratory protective device in accordance with the applicable legislation, which is specified in the medical certificate, except in cases where the medical measure explicitly states that the person concerned may not wear any respiratory protective device.
5. The provision of respiratory protective equipment for employees who come into contact with other employees, students or other persons in the normal place of work, with the exception of the workers referred to in Paragraph 4 (d) and (e) of this Article, shall be provided in the necessary amount by the department of BUT where the employee works.
 6. The employees, students and other persons on the BUT premises are obliged to perform hand disinfection when entering buildings, after using toilets and before entering classrooms and libraries. The necessary and suitable means for hand disinfection will be provided by the relevant department of BUT.

Article 3

Notification obligation and preventive measures in case of detection of COVID-19 disease

1. Employees shall immediately notify their superiors that they have been imposed a quarantine or isolation in connection with COVID-19 disease. The senior employee will communicate this information to the personnel department of the relevant department, which will immediately request a resolution from the crisis staff at karantena@vutbr.cz. In the application for a solution, the name and surname of the employee are not given, only the name of the department and the organizational unit of the department, where it is necessary to address the situation in connection with the possible occurrence of COVID-19.
2. Students are obliged to immediately notify the study department of the faculty or university institute that they have been imposed a quarantine or isolation in connection with the COVID-19 disease. The study department of the faculty or university institute will immediately request a solution from the crisis staff at karantena@vutbr.cz. The application for a solution does not state the name and surname of the student, only the name of the faculty or university department, where it is necessary to address the situation in connection with the possible occurrence of COVID-19. Students accommodated in BUT halls of residence are obliged to report quarantine or isolation in connection with COVID-19 disease according to Article 8, Paragraph 5 of this Decision.
3. Preventive measures are proposed by the BUT Crisis Staff at karantena@vutbr.cz. Their implementation will be ensured by the senior employee of the relevant department.

Article 4

Organization of teaching in the degree programs, exams and the selection procedure

1. The personal presence of students during the teaching while studying at BUT is enabled, according to the decision of the relevant bodies of the faculty or higher education institute.
2. Students are informed about the method and organization of full-time and non-full-time teaching and exams through the IS BUT and the IS of individual faculties/departments.
3. Entrance are limited as follows:
 - the maximum number of indoor persons must not exceed 3000, but max. 100 % of the seating capacity,
 - the distance of the auditorium from the lecturer/teacher must be at least 2 m.
4. Only applicants who meet the other conditions for participation in the entrance examination set out in Article 12 of this Decision may be present at the entrance examination referred to in Paragraph 3.

Article 5

Arrival of BUT students and employees from abroad to the Czech Republic

1. BUT students and employees are obliged to comply with the rules for crossing the state border of the Czech Republic set by the currently valid protective measure of the Ministry of Health of the Czech Republic when arriving from abroad to the Czech Republic¹. An overview of the measures is given in Table 1.
2. The obligations of BUT students upon arrival from abroad, which BUT must require on the basis of a valid protective measure of the Ministry of Health, are set out in Table 2.
3. The obligations set out in Paragraph 1 and 2 after the arrival from the countries with low and medium risk of infection do not apply to students who come for less than 24 hours from the neighbouring countries, and who have complied with the prescribed anti-epidemic measures in that country.
4. Furthermore, the obligations referred to in paragraphs 1 and 2 shall not apply to students who have suffered from COVID-19².
5. The obligations referred to in paragraphs 1 and 2 shall no longer apply to vaccinated students with a valid certificate of vaccination carried out or completed, provided that at least 14 days have elapsed since the completion of the vaccination schedule³.

¹ <https://www.mzcr.cz/category/uredni-deska/rozhodnuti-ministerstva-zdravotnictvi/aktualni-mimoradna-a-ochranna-opatreni-ke-covid-19/>

² A student who has suffered COVID-19 disease is considered to be a student who proves himself with a COVID-19 certificate issued in accordance with the European Union COVID Digital Regulation or an authorized entity operating in a third country for which an implementing act under European Regulation on EU COVID digital certificate has been adopted, and at least 11 days but not more than 180 days have elapsed since the first positive RT-PCR test for SARS-CoV-2

³ A vaccinated student means a student who proves a valid national certificate of vaccination against COVID-19 issued in accordance with the European Union Regulation on the EU digital certificate COVID, provided that at least 14 days have passed since the completion of the vaccination schedule and who does not show any symptoms of COVID-19 disease; furthermore, a vaccinated student means a student who proves a valid national certificate of completed vaccination against COVID-19, provided that 14 days have elapsed since the completion of the vaccination schedule, and who also shows no symptoms of COVID-19, if vaccinated:

- a) a medicinal product containing a covid-19 vaccine which has been authorized in accordance with Regulation (EC) No 726/2004, or
- b) a medicinal product the manufacture of which complies with the patent of the medicinal product referred to in point (a); if the medicinal product is also approved by the World Health Organization for emergency use; list of preparations according to letter a) and b) is published on the website of the Ministry of Health of the Czech Republic.

A national certificate of completed vaccination is considered to be a certificate issued to a vaccinated person according to an authorized body operating in a third country for which an implementing act has been adopted in accordance with the European Union Regulation on the EU digital certificate COVID; the list of these countries is published on the website of the Ministry of Health of the Czech Republic.

6. The student uploads a copy of the protocols with the results of the performed tests according to Article 5, paragraphs 1 and 2 or a copy of the relevant certificates according to Article 5, paragraphs 3 and 4 to the COVID module in the BUT Intraportal, in which the results of testing students for the presence of SARS-CoV-2 virus or SARS-CoV-2 virus antigen are recorded.
7. Until a student coming from abroad fulfils all the obligations under Articles 1 and 2 of this Decision or submits a certificate under Paragraph 3 and 4 of this Article, the student is prohibited from attending full-time teaching, examinations and individual consultations, any entrance to BUT facilities, with the exception of the place of their accommodation in the halls of Residence is prohibited.
8. Students who, for the purpose of education, regularly cross the state border with the Czech Republic to or from a neighbouring state at least once a week, shall submit this fact to the study department of the faculty/department where they study by a declaration on honour. This provision can be applied only exceptionally and only if the student participates in the allowed full-time teaching according to Article 4 and is not accommodated in the Czech Republic.
9. BUT students are obliged to inform the study department of the faculty or university institute at which they study about trips exceeding 12 hours, or 24 hours, in the case of neighbouring countries, to countries with low, medium, high, very high and extreme risk of occurrence of COVID-19 disease. This obligation does not apply to students who do not take part in classes or examinations during the period of validity of this Decision. Students accommodated at BUT dormitories are obliged to inform Halls of Residence and Canteen at ubytovatelky@skm.vutbr.cz about trips exceeding 12 hours, or 24 hours, in the case of neighbouring countries, to countries with low, medium, high, very high and extreme risk of infection.
10. The obligations specified in Paragraphs 1 to 5 of this Article shall apply mutatis mutandis to BUT employees. Employees to whom these duties apply inform the relevant personnel department about their fulfilment of their superior manager, or according to the decision of the management of the BUT part on which they work. Employees are obliged to upload the prescribed confirmations and/or certificates to the COVID module in the BUT Intraportal, in which the results of testing employees for the presence of SARS-CoV-2 virus or SARS-CoV-2 virus antigen are registered.
11. BUT employees are obliged to inform their superior manager, or according to the decision of the management of the BUT part on which they work, the relevant personnel department about trips exceeding 12 hours, or 24 hours, in the case of neighbouring countries, to countries with low, medium, high, very high and extreme risk of COVID-19. This does not apply if they travel to these countries as part of their holiday and at the same time request the approval of the holiday electronically in the Intraportal in the Absence Planning module. In this case, they are obliged to state in the form the place of residence on leave within the scope of identification of the country with low, medium, high, very high or extreme risk of infection.

A national certificate of completed vaccination is also considered to be a written confirmation issued at least in English by an authorized body operating in a third country for which an implementing act has not been adopted under the European Union Regulation on the EU digital certificate COVID; the model certificate is published in the list of recognized national certificates on the website of the Ministry of Health of the Czech Republic; the written confirmation must contain information on the person vaccinated, the type of vaccine administered, the date of administration of the vaccine, the identification of the subject who issued the confirmation and these data must be verifiable by remote access directly from the written confirmation

Article 6

University of the Third Age, lifelong learning, courses for employees and the public, trainings and conferences

1. Personal presence at lifelong learning according to Act No. 111/1998 Coll., on higher education institutions and on amendments to other acts (the Higher Education Institutions Act), as amended, including the University of the Third Age is not restricted.
2. The personal presence of participants in training in courses for employees and the public and in lifelong learning, including the University of the Third Age, is possible, according to the decision of the head of the department organizing this training, provided that the following conditions are met:
 - the maximum number of indoor persons must not exceed 3000, but max. 100 % of the seating capacity,
 - the distance of the auditorium from the lecturer/teacher must be at least 2 m,
 - the participants do not show clinical signs of covid-19 and
 - meet the conditions laid down for participation in lifelong learning, the University of the Third Age, staff and public courses, trainings and conferences pursuant to Article 12 of this Decision.
3. Participants in education shall be informed about the organization of the event in an appropriate form according to Article 6 Paragraph 2.

Article 7

Protection of risk groups of employees

Employees who, due to their health condition, are at risk of a very serious course of COVID-19 disease (Annex 1 to this Decision) are obliged to inform their superior employee about their health condition. Taking into account the situation at the workplace, these employees will be set individual conditions for the performance of their job duties, including the possible negotiation of an agreement with the employer on the performance of work outside the place of permanent performance of work.

Article 8

Halls of Residence and Canteens

1. It is expressly forbidden for persons with symptoms of viral infectious disease to enter the catering facilities of the BUT Halls of Residence and Canteens. All persons may stay in areas intended for food consumption in the BUT Halls of Residence and Canteens only with respiratory protective equipment (nose, mouth) pursuant to Article 2, Paragraph 3 of this Decision; the only exception is the time strictly necessary during which the food is consumed.
2. When entering the BUT Halls of Residence and Canteens, persons are obliged to disinfect their hands with the help of a disinfectant located at the entrance to the catering facility.
3. Students, employees and other persons who are not employees of the BUT Halls of Residence and Canteens are obliged to keep a distance of at least 1,5 m from another person except for the BUT Halls of Residence and Canteens employees when moving in areas intended for food consumption in the BUT Halls of Residence and Canteens catering facilities.
4. Persons accommodated in BUT Halls of Residence or requesting the accommodation on the basis of a future agreement or previous registration and other persons are obliged to wear respiratory protective equipment (nose, mouth) pursuant to Article 2, Paragraph 3 of this Decision. These persons are not affected by the prohibition set out in Article 2, Paragraph 1 of this decision, the obligation to provide BUT with a declaration on honour in accordance with

Article 2, Paragraph 2 does not affect the entrance the BUT halls of residence and canteens buildings.

5. Persons accommodated in BUT halls of residence are obliged to immediately report a positive result of the RT-PCR test for the presence of SARS-CoV-2 virus or a positive result of the test for the presence of SARS-CoV-2 antigen to the address karantena@vutbr.cz. Furthermore, they are obliged to immediately report contact with a positively tested person and the fact that they have been ordered to quarantine or isolate in connection with the COVID-19 disease.
6. Persons accommodated in BUT Halls of Residence or requesting accommodation in BUT Halls of Residence on the basis of a future agreement or previous registration who have stayed for more than 12 hours in the last 14 days in the territory of countries not on the list of countries with low risk of COVID-19 are obliged upon their arrival at the BUT Halls of Residence to inform the employee present at the Halls of Residence reception of the country which they came from. If a valid measure of the Ministry of Health of the Czech Republic imposes an obligation to report their arrival to the Regional Hygiene Station of the South Moravian Region based in Brno by filling in the electronic Arrival Form at <https://plf.uzis.cz/>, they must prove their fulfilment at the Halls of Residence reception. If these persons do not prove the fulfilment of the stated obligation, they can be made to leave the BUT Halls of Residence until the fulfilment of the obligation. The procedure is carried on in accordance with the provisions of Article 6 of this decision, while the rules apply to all persons arriving from abroad accommodated in BUT Halls of Residence, who come from abroad, with the exception of students who arrive from the neighbouring country for less than 24 hours, if these are not the students coming from the country with the very high and extreme risk of infection.
7. The employees of BUT Halls of Residence and Canteens also have the right to request the accommodated foreign student to submit a report on the result of the test for the presence of SAS-CoV-19 according to Tables 1, 2, and 3., the physician's certificate of the suffered COVID-19 disease according to Annex 2 or COVID-19 disease certificate issued in accordance with the European Union's digital certificate regulation. They are also entitled to request the submission of a national certificate of vaccination against COVID-19 (see Article 5 Paragraph 4 of this Decision).
8. It is forbidden to visit accommodated persons at the BUT halls of residence (in all buildings). Within one building, it is forbidden to visit accommodated persons who have been imposed isolation or quarantine in connection with the COVID-19 disease. In accommodation facilities, including rooms, accommodated persons, unless they are accommodated in one room, must comply with applicable restrictions on the gathering of persons laid down by legislation and measures of the Government of the Czech Republic, Ministry of Health or other public authorities issued in connection with the spread of COVID-19, as amended.

Article 9

Testing of students accommodated in dormitories

1. With effect from August 31, 2021, accommodation of students in BUT dormitories is allowed only if the student proves that
 - a) has been vaccinated against COVID-19, as evidenced by a national certificate of vaccination carried out or completed, provided that at least 14 days have elapsed since the completed vaccination schedule (see footnote to Article 5, Paragraph 5);
 - b) has undergone laboratory-confirmed covid-19 disease, the isolation period has elapsed in accordance with the applicable emergency measure of the Ministry of Health and since the first positive rapid antigen test (RAT) for SARS-CoV-2 or RT-PCR for SARS CoV-2 has not elapsed for more than 180 days, as evidenced by the COVID-19 certificate (see footnote to Article 5, Paragraph 4);

- c) has undergone a RT-PCR test for the presence of SARS-CoV-2 virus with a negative result no later than 7 days ago, as evidenced by a confirmation from the health service provider;
 - d) has undergone a rapid antigen test (RAT) for SARS-CoV-2 antigen with a negative result no later than 72 hours ago, as evidenced by a confirmation from the healthcare provider; or
 - e) has undergone a rapid antigen test under the supervision of a healthcare professional through an online service no later than 24 hours ago and proves that this test has been passed and its negative result by confirmation from the health service provider.
2. The student is obliged to upload copies of certificates or confirmations of COVID-19 and confirmations of test results to the COVID module in the BUT Intraportal, in which the results of testing students for the presence of SARS-CoV-2 virus or SARS-CoV-2 virus antigen.
 3. A BUT dormitory student who fails to fulfil the obligations set out in Article 9, Paragraphs 1 and 2 may not be allowed by BUT to enter the place of accommodation on BUT dormitories.
 4. The results of the tests referred to in Article 9, Paragraph 1 (c), (d) and (e) the student is obliged to submit (upload to the COVID module in the BUT Intraportal, in which the results of testing students for the presence of SARS-CoV-2 virus or SARS-CoV-2 virus antigen are recorded) every 7 days; Certificates of vaccination or disease COVID-19 are documented by the student only once, as of August 31, 2021 or before the start of accommodation.

Article 10

Institutional measures and obligations of senior employees

1. The public is allowed to enter the BUT campuses and buildings in compliance with the valid measures for the movement and stay of persons in the interior of universities. When moving and staying in BUT buildings, respiratory protection is prescribed, which is a respirator or similar device (always without exhalation valve) meeting at least all technical conditions and requirements (for the product), including filtration efficiency of at least 94% according to relevant standards (e.g. FFP2, KN 95), which prevents the spread of droplets.
2. Only in exceptional and justified cases can BUT senior employees agree with employees to work remotely (home-office).
3. Business trips of employees in the countries with high and very high risk of infection are allowed only in urgent and necessary cases taking into account the current epidemiological situation of the country where the employee is sent. Business trips of employees to countries with an extreme risk of infection are prohibited.
4. Students may not be sent to countries that are not included in the current list of countries or parts of countries with a low or medium risk of COVID-19 disease. Students can only be sent to countries with a high risk of infection in justified cases. This does not apply in the case of students returning to their country of origin or the seat of their home university.

Article 10

Academic ceremonies

1. Participation in academic ceremonies is permitted provided that the maximum number of participants present in the academic ceremony is not more than 3000 and no more than 100 % of the total seating capacity may be present.
2. All participants in the academic ceremony must be seated and the distance of the other participants in the academic ceremony from the space designated for graduates or awarded persons and academic officials must be at least 2 m.

Article 11

Other conditions laid down for participation in the entrance examination, courses for staff and the public, training, conferences and academic ceremonies

Where provided for in this Decision, persons participating in entrance examinations, courses and trainings with the presence of the public and conferences must fulfil the following conditions:

- a) the person has undergone a RT-PCR test for the presence of SARS-CoV-2 virus with a negative result no later than 7 days ago, or
- b) the person has passed a POC test for SARS-CoV-2 virus with a negative result no later than 72 hours ago, or
- c) the person has been vaccinated against covid-19 and is evidenced by a national certificate of vaccination, or the national certificate of the completed vaccination, that there has expired by the vaccination:
 - i) from the second dose of vaccination in the case of a two-dose schedule under the SPC for at least 14 days, or
 - ii) at least 14 days after the administration of a dose of vaccine in the case of a single dose schedule under the SPC, or
- d) the person has undergone laboratory-confirmed covid-19 disease, the isolation period has expired according to the valid emergency measure of the Ministry of Health and from the first positive POC antigen test for the presence of SARS-CoV-2 virus or RT-PCR test for SARS-CoV-2 have not elapsed more than 180 days.

Article 12

Final Provisions

This internal standard shall take effect on the date specified in its title.

prof. RNDr. Ing. Petr Štěpánek, CSc., dr. h. c.

Rector