

BRNO UNIVERSITY OF TECHNOLOGY

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DECISION NO. 17/2021 IN RELATION TO THE DEVELOPMENT OF THE CRISIS SITUATION IN THE SPREAD OF COVID-19 DISEASE CAUSED BY THE NEW CORONAVIRUS SARS-COV-2

Article 1

Special legal regulations and measures of public administration bodies

BUT is governed by legal regulations and measures of the Ministry of Health or other public administration bodies taken in connection with the spread of COVID-19 disease, as amended.

Article 2

Rules for entering BUT buildings and for staying in common areas of BUT buildings

1. It is forbidden for employees, students and other persons with symptoms of viral infectious disease (e.g. fever, cough, shortness of breath, sudden loss of taste and smell, etc.) to enter BUT buildings.
2. Students are obliged to provide BUT with a written declaration on honour every day before entering the BUT buildings, except for the halls of residence and canteens, that they do not have symptoms of viral infectious disease and that they have not been imposed a quarantine or isolation. In case the student has already suffered from COVID-19, he/she declares that he/she has been without symptoms of the disease for at least 3 days and that his/her isolation according to valid regulations ended before today. The declaration on honour is filled in electronically in the BUT information system (hereinafter "BUT IS"); declarations on honour are archived.
3. In the common areas of BUT buildings, in classrooms and other BUT premises outside the employee's usual place of work and in BUT premises where the employee comes into contact with other employees, students and other persons (e.g. registries, secretariats, study departments, etc.) the stay and movement of employees, students and other persons without respiratory protective equipment (nose, mouth), which is a respirator or similar device (always without exhalation valve) meeting at least all technical conditions and requirements (for the product), including filtration efficiency of at least 94 % according to relevant standards (e.g. FFP2, KN95), which prevent the spread of droplets, is prohibited.
4. The provisions of the preceding paragraph shall not apply to:
 - a) students and academic staff in an educational activity, the nature of which does not allow the wearing of respiratory protective equipment (e.g. Physical Education),

- b) the examined and the examiner or examiners during the exam, if all persons maintain a distance of at least 1,5 meters,
 - c) employees at the time of work at the workplace, when they perform this activity without the presence of another person,
 - d) employees at the time of work at the workplace, when they perform this activity without the presence of persons other than the employee's colleagues,
 - e) lecturers and performers in the production and creation of an audiovisual work or program
 - f) persons for the time strictly necessary for taking a photograph during photography within the BUT events
 - g) persons who, for serious reasons, cannot wear a respiratory protective device in accordance with point 1 or 2 and are able to prove this fact by a medical certificate; however, these persons are required to wear another respiratory protective device in accordance with the applicable legislation, which is specified in the medical certificate, except in cases where the medical measure explicitly states that the person concerned may not wear any respiratory protective device.
5. The provision of respiratory protective equipment for employees who come into contact with other employees, students or other persons in the normal place of work, with the exception of the workers referred to in Paragraph 4 (d) and (e) of this Article, shall be provided in the necessary amount by the department of BUT where the employee works.
 6. The employees, students and other persons on the BUT premises are obliged to perform hand disinfection when entering buildings, after using toilets and before entering classrooms and libraries. The necessary and suitable means for hand disinfection will be provided by the relevant department of BUT.

Article 3

Notification obligation and preventive measures in case of detection of COVID-19 disease

1. Employees shall immediately notify their superiors that they have been imposed a quarantine or isolation in connection with COVID-19 disease. The senior employee will communicate this information to the personnel department of the relevant department, which will immediately request a resolution from the crisis staff at karantena@vutbr.cz. In the application for a solution, the name and surname of the employee are not given, only the name of the department and the organizational unit of the department, where it is necessary to address the situation in connection with the possible occurrence of COVID-19.
2. Students are obliged to immediately notify the study department of the faculty or university institute that they have been imposed a quarantine or isolation in connection with the COVID-19 disease. The study department of the faculty or university institute will immediately request a solution from the crisis staff at karantena@vutbr.cz. The application for a solution does not state the name and surname of the student, only the name of the faculty or university department, where it is necessary to address the situation in connection with the possible occurrence of COVID-19. Students accommodated in BUT halls of residence are obliged to report quarantine or isolation in connection with COVID-19 disease according to Article 8, Paragraph 5 of this Decision.
3. Preventive measures are proposed by the BUT Crisis Staff at karantena@vutbr.cz. Their implementation will be ensured by the senior employee of the relevant department. Preventive measures according to this paragraph include, among other things, the procedure in case of suspected contact with a COVID-19 patient

Article 4

Organization of teaching in the degree programs, exams and the selection procedure

1. According to the existing measures of public authorities, the personal presence of students at classes while studying at BUT is possible.
2. Students are informed about the method and organization of full-time and non-full-time teaching and exams through the IS BUT and the IS of individual faculties/departments.
3. Entrance are limited as follows:
 - the maximum number of indoor persons must not exceed 3000, but max. 100 % of the seating capacity,
 - the distance of the auditorium from the lecturer/teacher must be at least 2 m.
4. Only applicants who meet the other conditions for participation in the entrance examination set out in Article 12 of this Decision may be present at the entrance examination referred to in Paragraph 3.

Article 5

Arrival of BUT students and employees from abroad to the Czech Republic

1. The arrival of students and staff is governed by the valid protective measures of the Ministry of Health.

Article 6

University of the Third Age, lifelong learning, courses for employees and the public, trainings and conferences

1. Personal presence in lifelong learning under the Higher Educational Institutions Act, including the University of the Third Age, may be limited, taking into account the current epidemiological situation, at the discretion of the head of the department organizing this education.
2. The personal presence of participants in training in courses for employees and the public and in lifelong learning, including the University of the Third Age, is possible only exceptionally, according to the decision of the head of the department organizing this training, provided that the following conditions are met:
 - the maximum number of indoor persons must not exceed 3000, but max. 100 % of the seating capacity,
 - the distance of the auditorium from the lecturer/teacher must be at least 2 m,
 - the participants do not show clinical signs of covid-19 and
 - meet the conditions laid down for participation in lifelong learning, the University of the Third Age, staff and public courses, trainings and conferences pursuant to Article 12 of this Decision.
3. Participants in education shall be informed about the organization of the event in an appropriate form according to Paragraph 2.

Article 7

Protection of risk groups of employees

Employees who, due to their health condition, are at risk of a very serious course of COVID-19 disease (Annex 1 to this Decision) are obliged to inform their superior employee about their health condition. Taking into account the situation at the workplace, these employees will be set individual conditions for the performance of their job duties, including the possible negotiation of an agreement with the employer on the performance of work outside the place of permanent performance of work.

Article 8

Halls of Residence and Canteens

1. It is expressly forbidden for persons with symptoms of viral infectious disease to enter the catering facilities of the BUT Halls of Residence and Canteens. All persons may stay in areas intended for food consumption in the BUT Halls of Residence and Canteens only with respiratory protective equipment (nose, mouth) pursuant to Article 2, Paragraph 3 of this Decision; the only exception is the time strictly necessary during which the food is consumed.
2. Upon entering the BUT Halls of residence and canteen catering facilities, everyone is obliged to disinfect their hands with the help of a disinfectant located at the entrance to the catering facility and at the same time prove themselves with a vaccination certificate or a valid confirmation from the health service provider about the passing of the COVID-19 test (The RT-PCR test for SARS-CoV-2 is valid for 72 hours from the date of the test, the rapid antigen test (RAT) for the presence of SARS-CoV-2 antigen is valid for 24 hours from the date of the test), or the confirmation of having suffered the COVID-19 disease (hereinafter "VDT"). Otherwise, a person who fails to fulfil the obligation under the previous sentence will be expelled from the catering operation without the right to provide services. Fulfilment of VDT conditions is not required for BUT employees and students who prove themselves with a BUT employee or student card.
3. Students, employees and other persons who are not employees of the BUT Halls of Residence and Canteens are obliged to keep a distance of at least 1,5 m from another person except for the BUT Halls of Residence and Canteens employees when moving in areas intended for food consumption in the BUT Halls of Residence and Canteens catering facilities.
4. Persons accommodated in BUT Halls of Residence or requesting the accommodation on the basis of a future agreement or previous registration and other persons are obliged to wear respiratory protective equipment (nose, mouth) pursuant to Article 2, Paragraph 3 of this Decision. These persons are not affected by the prohibition set out in Article 2, Paragraph 1 of this decision, the obligation to provide BUT with a declaration on honour in accordance with Article 2, Paragraph 2 does not affect the entrance the BUT halls of residence and canteens buildings.
5. Persons accommodated in BUT halls of residence are obliged to immediately report a positive result of the RT-PCR test for the presence of SARS-CoV-2 virus or a positive result of the test for the presence of SARS-CoV-2 antigen to the address karantena@vutbr.cz. Furthermore, they are obliged to immediately report contact with a positively tested person and the fact that they have been ordered to quarantine or isolate in connection with the COVID-19 disease.
6. It is forbidden to visit accommodated persons at the BUT halls of residence (in all buildings). Within one building, it is forbidden to visit accommodated persons who have been imposed isolation or quarantine in connection with the COVID-19 disease. In accommodation facilities, including rooms, accommodated persons, unless they are accommodated in one room, must comply with applicable restrictions on the gathering of persons laid down by legislation and measures of the Government of the Czech Republic, Ministry of Health or other public authorities issued in connection with the spread of COVID-19, as amended.

Article 9

Testing of students accommodated in dormitories

1. accommodation of students in BUT dormitories is allowed only if the student proves that

- a) has been vaccinated against COVID-19 as evidenced by a national vaccination certificate¹ or a vaccination certificate² provided that at least 14 days have passed since the completed vaccination schedule;
 - b) has undergone laboratory-confirmed covid-19 disease, the isolation period has passed in accordance with the applicable emergency measure of the Ministry of Health and since the first positive rapid antigen test (RAT) for SARS-CoV-2 or RT-PCR for SARS CoV-2 has not passed for more than 180 days, as evidenced by the confirmation of the health service provider;
 - c) has undergone, at the latest 72 hours before RT-PCR testing for the presence of SARS-CoV-2 virus with negative results, as evidenced by a confirmation from the health service provider;
 - d) has undergone a rapid antigen test (RAT) for the presence of SARS-CoV-2 virus antigen with a negative result no later than 24 hours ago, as evidenced by a confirmation from the health service provider; or
 - e) has undergone a rapid antigen test under the supervision of a healthcare professional via an online service no later than 24 hours ago and proves that this test has been passed and its negative result by confirmation from the health service provider.
2. The student is obliged to upload copies of certificates or confirmations of COVID-19 and confirmations of test results to the COVID module in the BUT Intraportal, in which the results of testing students for the presence of SARS-CoV-2 virus or SARS-CoV- 2 virus antigen.
 3. A BUT dormitory student who fails to fulfil the obligations set out in this Article, Paragraphs 1 and 2 may not be allowed by BUT to enter the place of accommodation on BUT dormitories.
 4. The results of the tests referred to in Paragraph 1 (c), (d) and (e) the student is obliged to submit (upload to the COVID module in the BUT Intraportal, in which the results of testing students for the presence of SARS-CoV-2 virus or SARS-CoV-2 virus antigen are recorded) every 7 days; Certificates of vaccination or disease COVID-19 are documented by the student only once.

Article 10

Institutional measures and obligations of senior employees

1. In view of the deteriorating epidemiological situation, the Heads of the departments are obliged to continuously monitor and evaluate the current situation and, if necessary, the spread of the disease to the departments controlled by them, and to implement specific measures accordingly, including possible:
 - a) a ban on public entry to the premises or buildings,
 - b) the introduction of appropriate measures to limit mutual contact between persons,

¹ A national certificate of vaccination is considered to be a written confirmation issued at least in English by an authorized entity operating in a third country, a sample of which is published in the list of recognized national certificates on the website of the Ministry of Health of the Czech Republic; the written confirmation must include details of the person to be vaccinated, the type of vaccine administered, the date the vaccine was administered, the identification of the subject who issued the certificate and must be verifiable by remote access directly from the written confirmation, provided that vaccination was i) a medicinal product containing a covid-19 vaccine which has been authorized in accordance with Regulation (EC) No 726/2004, or

ii) a medicinal product the manufacture of which complies with the patent of the medicinal product referred to in point (i), provided that the medicinal product is also approved by the World Health Organization for emergency use

² A certificate of vaccination is considered a certificate issued in accordance with the European Union Regulation on the EU digital certificate COVID.

- c) introduction of a combination of remote work (home-office) and work at the workplace in departments, where it is necessary to ensure the continuity of the managed agenda and it is not possible to otherwise limit the contact of employees of the department,
 - d) holding meetings of bodies and advisory boards and working meetings other than in person,
 - e) to limit the negotiations of employees with persons who are not employees or students of BUT, so that the negotiations take place, with justified exceptions, in a form other than personal,
 - f) adaptation of the operation of long-term and short-term tenants and possible events they organize,
 - g) to limit the circulation of paper documents so that the contact of BUT employees between departments is minimized.
2. For personal meetings of BUT bodies according to Act. No. 111/1998 Coll., on higher education institutions and on amendments to other acts (the Higher Education Institutions Act), as amended, in the event that more than 20 persons participate in one place, the following conditions are set:
 - a) the participants are established in such a way that at least one seat is always available between the individual participants, with the exception of persons from the common household,
 - b) the participation of a participant who has clinical symptoms of Covid-19 or does not meet the conditions laid down in Article 12 is prohibited, the convener is instructed to check compliance with the conditions at the entrance to the premises and; in the event that the participant does not prove the fulfilment of the conditions pursuant to Article 12, the convener of the meeting is obliged not to allow such a participant to enter the internal premises.
 3. Business trips of employees in the countries with high and very high risk of infection are allowed only in urgent and necessary cases taking into account the current epidemiological situation of the country where the employee is sent. Business trips of employees to countries with an extreme risk of infection are prohibited.
 4. Students may not be sent to countries that are not included in the current list of countries or parts of countries with a low or medium risk of COVID-19 disease. Students can only be sent to countries with a high risk of infection in justified cases. This does not apply in the case of students returning to their country of origin or the seat of their home university.

Article 11

Academic ceremonies

1. Participation in academic ceremonies is permitted provided that the maximum number of participants present in the academic ceremony is not more than 3000 and no more than 100 % of the total seating capacity may be present.
2. All participants in the academic ceremony must be seated and the distance of the other participants in the academic ceremony from the space designated for graduates or awarded persons and academic officials must be at least 2 m.
3. In the event that more than 20 persons attend the academic ceremony, persons who show clinical symptoms of covid-19 or who do not meet the conditions laid down in Article 12, with the exception of children under the age of 12, shall be prohibited; the management of the component organizing the specific ceremony is obliged to ensure the fulfilment of the conditions pursuant to Article 12 upon the entry of persons to the event, and each person is obliged to prove the fulfilment of the conditions pursuant to Article 12; in the event that a person fails to prove the fulfilment of the conditions pursuant to Article 12, it is prohibited to admit such a person to the academic ceremony

Article 12

Other conditions laid down for participation in the entrance examination, courses for staff and the public, training, conferences and academic ceremonies

Where provided for in this Decision, persons participating in academic ceremonies, meetings of BUT bodies, entrance examinations, courses and trainings with the presence of the public and conferences must fulfil the following conditions:

- a) the person has undergone a RT-PCR test for the presence of SARS-CoV-2 virus with a negative result no later than 72 hours ago, or
- b) the person has passed a POC test for SARS-CoV-2 virus with a negative result no later than 24 hours ago, or
 - i) the person has been vaccinated against covid-19 and proves by a national certificate of vaccination or a certificate of vaccination (see footnotes to Article 9) that there has expired by the vaccination
 - ii) from the second dose of vaccination in the case of a two-dose schedule under the SPC for at least 14 days, or
 - iii) at least 14 days after the administration of a dose of vaccine in the case of a single dose schedule under the SPC, or
- c) the person has undergone laboratory-confirmed covid-19 disease, the isolation period has expired according to the valid emergency measure of the Ministry of Health and from the first positive POC antigen test for the presence of SARS-CoV-2 virus or RT-PCR test for SARS-CoV-2 have not elapsed more than 180 days, as evidenced by a certificate from the health service provider, or
- d) a person undergoes a rapid antigen test (RAT) on the spot to determine the presence of SARS-CoV-2 virus antigen for self-testing (use by a lay person), the result of which is negative, similarly it is applied if the person demonstrates that he has undergone a rapid antigen test (RAT) under the supervision of a healthcare professional via an online service no later than 24 hours ago and demonstrates the passing of this test by a confirmation from the healthcare provider

Article 13

Final Provisions

This internal standard shall take effect on the date specified in its title.

prof. RNDr. Ing. Petr Štěpánek, CSc., dr. h. c.

Rector