

PLAN OF IMPLEMENTATION

of the Strategic Plan for
Educational, Scientific, Research, Developmental, Innovative,
Artistic and Other Creative Activities of Brno University of
Technology for the Year 2018

Brno, September 2017

The submitted Strategic Plan for Educational, Scientific, Research, Developmental, Innovative, Artistic and Other Creative Activities of Brno University of Technology for the Year 2018 was

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Introduction

The “Plan of Implementation of the Strategic Plan for Educational, Scientific, Research, Developmental, Innovative, Artistic and Other Creative Activities of Brno University of Technology for the Year 2018” (hereinafter the “BUT Implementation Plan”) is based on the Long-term Plan for Educational and Scientific, Research, Developmental, Artistic and Other Creative Activities for the 2016 – 2020 Period (hereinafter the “2016–2020 Long-term Plan”), also having a view to the top priorities of the Plan of Implementation of the Long-term Plan for the Area of Higher Education for the Year 2018 (hereinafter the “MoEYS 2018 Implementation Plan”)¹.

The BUT Implementation Plan forms an integral part of the BUT strategic management, together with the Institutional Plan for the Years 2016–2018 (hereinafter the “BUT 2016–2018 Institutional Plan”). The goals set forth in the 2016–2020 Long-term Plan and the BUT 2018 Implementation Plan will be further supported by smaller scale BUT development projects, financed within the 2018 Institutional Plan and the 2018 Centralised Project of Development.

The priorities of the 2018 Implementation Plan follow from the amendment to Act No. 111/1998 Coll., on higher education institutions and amending and supplementing other laws (the Act on Higher Education Institutions), as amended, and the relevant implementing regulations. BUT considers it its number one priority to implement the measures following from the amendment to the Act on Higher Education Institutions.

The description of the BUT activities is structured in accordance with the priority goals of the Ministry of Education, Youth and Sports specified in its 2016–2020 Long-term Plan, which are:

Priority goal 1: Quality assurance and strategic management

Priority goal 2: Diversity and availability of educational activities

Priority goal 3: Internationalisation

Priority goal 4: Relevance, graduates, marketing, and co-operation with the industry

Priority goal 5: High-quality and relevant research, development and innovation

Priority goal 6: Decision-making and development based on information and data

Priority goal 7: Effective management

The goals of the BUT 2018 Implementation Plan will be attained especially **within the projects envisaged in the BUT 2016–2018 Institutional Plan**. Each of the priority goals will be subject to continuous assessment.

¹ <http://www.msmt.cz/vzdelavani/vysoke-skolstvi/plan-realizace-dlouhodobeho-zameru-pro-oblast-vysokych-skol>

Priority goals under the 2018 Implementation Plan

Priority goal 1: Quality assurance and strategic management

IN THE AREA OF QUALITY ASSURANCE AND STRATEGIC MANAGEMENT, BUT WILL

- set-up and calibrate a system of quality assurance and assessment and strategic management and maintain high standards for the quality of all its activities, including requirements for the quality of creative outputs and for knowledge, skills and competencies of the graduates;
- strive for mutual interconnection of strategic activities at BUT and its faculties and component parts; attention will also be paid to co-ordination of these activities with other institutions of higher education, especially the technically oriented ones;
- it will continue to
 - pay attention to correcting deficiencies in the internal environment of BUT;
 - improve the efficiency of the strategic management and management of supporting services with the aim to improve quality, profile and relevance of programmes and fields of study;
 - in co-operation with the faculties, strive to improve the qualifications and qualities of the staff, especially with the aim to improve the quality of the educational activities;
 - support further education of the academic staff and employees with an emphasis on the development of soft skills, professional and managerial qualities, as well as related legal issues following from the currently adopted legal regulation;
 - continue the effort to translate all the relevant internal rules into the English language;
- respond to changes to legal regulations;
- evaluate the BUT 2016–2018 Institutional Plan and prepare an institutional plan for the next programming period.

WITH RESPECT TO THE QUALITY ASSURANCE, BUT WILL

- undergo independent international evaluation performed by the European University Association (EUA) – Institutional Evaluation Programme (IEP);
- it will continue to
 - support the collection of data and subsequent analysis related to the BUT quality management and improvement of the quality and efficiency of all BUT processes;
 - continue the process of re-certification of the Rectorate and faculties, aim to achieve certification of further faculties and component parts;
 - continue the co-operation and sharing of experience with other institutions of higher education in the Czech Republic and abroad;
 - optimise the process of obtaining feedback regarding quality at BUT;
- equip the Quality Management Department with personnel and organisational backing for complex quality management for BUT, implementing the matrix management of quality for the entire university.

IN THE AREA OF STRATEGIC MANAGEMENT, BUT WILL

- strive to mitigate the impact of the growing administrative load on the BUT academic community in all areas of BUT activity;

- strive to utilise the current activities and results to become an important institution with an influence on the activities within Industry 4.0 and Society 4.0 on the regional, national and international levels;
- significantly contribute to the creation and implementation of the strategy of innovation within industrial enterprises on the regional and national levels;
- support, co-ordinate and integrate the activities in the areas of science, research, innovation, human resources, industry and the public sphere so as to achieve a higher added value (synergy) within the development of the city of Brno, the South-Moravian Region and the whole Czech Republic;
- look for inspiration to comparable foreign institutions with a high standard of quality/performance;
- strengthen the national and international prestige (through participation in national and international programmes of evaluation, leader-boards etc.);
- strive to set up the strategic management in accordance with the conditions for obtaining the HR Award.

Priority goal 2: Diversity and availability of educational activities

IN THE AREA OF ATTRACTING APPLICANTS, BUT WILL CONTINUE TO

- motivate the best secondary school graduates to study at BUT, for example through one-time motivational scholarships;
- support further development of co-operation between BUT and primary and secondary schools;
- increase the interest of primary school students in the study of technological fields through the BUT JUNIOR programme and other forms of co-operation with primary schools.
- involve current students in promotion of the studies and recruitment of new students;
- organise field trips, summer schools and specialised competitions for primary and secondary schools, and use the newly built research infrastructure to do so;
- organise marketing campaigns aimed at secondary school students;
- develop and regularly update the websites of the university and faculties aimed at potential applicants.

IN THE AREA OF STUDIES AND STUDY PROGRAMMES, BUT WILL

- in relation to the new amendment to the Act on Higher Education Institutions, strive to achieve institutional accreditation in the main fields of education at BUT;
- modernise the study programmes throughout BUT with the aim to develop hands-on education and simulations real-life experience;
- strengthen and systematise the practice and internship programmes of the students in companies/the industry and support the entrepreneurial spirit of the students;
- in co-operation with practicing professionals, modify and achieve accreditation for select Bachelor's and Master's programmes in accordance with the current and predicted needs of the labour market and the employers;
- strengthen the international dimension of the studies (including implementation of new joint/double/multiple degree study programmes);
- continue the process of implementation of the amendments to the Act on Higher Education Institutions with regard to the requirements and methodology of the National Accreditation Bureau;
- evaluate

- the interest of the students in free electives implemented in academic year 2017/18 and, if needed, perform the necessary adjustments to the relevant internal standards of BUT;
- implementation of the amendments to the following internal regulations of BUT: Study and Examination Rules of BUT, Scholarship Rules of BUT, Disciplinary Rules for Students of BUT, Rules of BUT Programmes; perform the necessary adjustments, if needed, on the basis of the evaluation;
- amend select internal standards of BUT and the faculties regarding studies in relation to the new Study and Examination Rules of BUT;
- in co-operation with the faculties, aim for unification of select activities related to the studies (especially the deadlines for registration of courses, form of decisions sent to the students);
- appoint the Programme Boards in accordance with the Rules of BUT Programmes;
- calibrate the standard mechanisms for approving study programmes by the Internal Evaluation Board of BUT;
- evaluate, within the Internal Evaluation Board, the compliance with the Standards of BUT Programmes;
- continue to
 - support the project form of teaching and student teamwork;
 - continuously innovate the programmes according to the needs of the industry and the current trends;
 - support the development of soft skills of the students, both within the current study programmes and in special courses organised by the Lifelong Learning Institute (hereinafter the “LLI”);
 - support high-quality student projects e.g. the Formula Student competition;
- support, in accordance with the requirements of the industry, the development of inter-disciplinary and inter-faculty fields of study so as to reflect the requirements of the upcoming Industry 4.0 strategy and the change in the society’s needs;
- continue to publish study materials for BUT students;
- follow and reflect on the area of art.

IN THE AREA OF DOCTORAL STUDIES, BUT WILL

- aim
 - to comply with the new provisions of the Study and Examination Rules of BUT: study duties in a doctoral programme shall include studying at a foreign institution for at least a month or a participation in an international creative project whose results will be published or presented abroad or some other form of direct participation of the student in international co-operation;
 - for the topics of doctoral dissertations to correspond to research and development projects;
- when approving supervisors and assignments of doctoral dissertations take into account the creative achievements of the supervisors, their ability to obtain projects and their previous success in doctoral student supervision;
- encourage writing theses in the English language;
- in accordance with the relevant provision of the Study and Examination Rules of BUT, appropriately involve doctoral students in select forms of teaching;
- systematically involve doctoral students in projects, especially in the newly built R&D centres;
- improve the promotion of doctoral studies with an emphasis on their attractiveness;
- support acquisition of new doctoral students from outside of BUT (especially from abroad);

- support an increase of the amount of basic doctoral scholarships, especially through the Czech Rectors Conference, and simultaneously search for further sources of funds for the improvement of the working conditions of doctoral students.

IN THE AREA OF OPENNESS AND INTERNATIONAL CHARACTER OF HIGHER EDUCATION,

BUT WILL

- support the creation and implementation of international study programmes of the joint/double/multiple degree kind; in addition to the support of these programmes in the form of a development programme, BUT will also consider the possibility of providing financial support through the BUT budgets;
- create a new BUT internal standard providing for the creation and implementation of international study programmes;
- support the involvement of foreign teachers in the BUT study programmes (e.g. in the form of a development programme or in the BUT budget rules);
- search for new opportunities leading to an increase in the number of students studying in the English language;
- motivate faculties to keep a permanently open offer of selected courses and study programmes in English, and strive for gradual introduction of English as a teaching language at BUT;
- aim to become an attractive destination for self-funding foreign students.

IN THE AREA OF MONITORING THE QUALITY OF TEACHING, BUT

- will
 - implement mechanisms of quality assessment of programmes laid down in the Rules of BUT Programmes and the Rules of the Quality Assurance System for Education and Creative and Related Activities and Internal Evaluation of the Quality of Educational, Creative and Related Activities of BUT;
 - continue to organise and evaluate anonymous student surveys after every semester;
 - continue to prepare, after the end of every semester (i.e. twice a year), a “Report of Students’ Evaluation of Teaching” at each faculty, publish this report online on a site accessible with a log-in (so as to be available to the students) and specify the goals for the next period;
 - calibrate the mechanisms for monitoring and evaluation of indicators required by the Government Regulation on standards for accreditation in higher education: rate of student failure, rate of successful completion of studies, success rate in the admission proceedings, position of the graduates on the labour market;
 - organise survey-based inquiries regarding the quality of studies and employment opportunities of the graduates among important employers and BUT graduates;
 - continue to support the “Best Teacher at BUT according to the Students’ Evaluation” poll in co-operation with the Student Chamber of the Academic Senate of BUT;
- will draw up rules for evaluation of educational activities by students and BUT graduates.

IN THE AREA OF LIFELONG EDUCATION, BUT WILL:

- create, on the basis of demand and requirements of the industry, paid vocational courses of lifelong learning, both for companies and practicing applicants;

- expand the range of studies offered as part of the University of the Third Age;
- offer preparatory courses for applicants and specialised courses for graduates;
- expand the range of courses offered to the BUT employees;
- continuously update the contents of the additional pedagogical studies not only for external applicants, but also for doctoral students and young academic staff.

IN THE AREA OF CO-OPERATION WITH THE INDUSTRY, BUT WILL

- create conditions for modernisation of select BUT Bachelor's and Master's programmes in connection with the new system of accreditations and the demands of the industry, with emphasis on preparation of innovations in accordance with the Industry 4.0 policy;
- encourage involvement of practicing professionals in the creation and implementation of study programmes, for example by involving them in the programme councils and directly in teaching;
- support industry projects, student internships in companies, and implementation of various forms of hands-on teaching into the study plans;
- encourage assignment of final theses inspired by the industry;
- search for ways to provide for the mandatory internships in study programmes with a specific study profile;
- organise themed discussions and conferences for the BUT and faculty management and representatives of the industry.

IN THE AREA OF CONSULTANCY AND ACCESSIBILITY OF HIGHER EDUCATION, BUT WILL

- continue to provide consultancy in the area of students' personal development, their adaptation to university studies, management of psychological and study-related difficulties which could result in failed studies, and support the efficiency of their studies and preparation for entering the labour market;
- in co-operation with the faculties, monitor and remove barriers faced by disadvantaged students;
- continue to provide extraordinary one-time scholarships to students whose life situation has suddenly worsened;
- support the development of combined form of studies, develop digital study materials for home study;
- develop the services of the BUT Career Centre as an intermediary between the students of the final years, future graduates and the employers.

Priority goal 3: Internationalisation

IN THE AREA OF INTERNATIONALISATION, BUT WILL

- expand membership of the university and its staff in international associations and purposefully utilise the membership in establishing long-term partnerships and co-operation with foreign universities, institutions of education and organisations within the industry;
- support the expansion of international co-operation in the areas of R&D and education;
- strengthen the internationalisation of teaching by encouraging the involvement of foreign experts in teaching;
- promote learning of foreign languages (not just EN) by BUT students and staff;

- seek further possible options of providing scholarships from the BUT funds and from the funds raised from a specific co-operation with the industry;
- reducing the administrative and organisational burden on academic staff in the area through the BUT welcome service (for students and staff);
- continue to convert parts of the BUT IS into the English language;
- maintain and further strengthen the co-operation with student organisations and associations in accordance with the priorities of the student chambers of the BUT Academic Senate;
- continue to
 - encourage establishment of relations and development of co-operation with foreign institutions in select priority geographical regions according to the interests of the faculties and component parts;
 - promote accreditation of foreign language programmes and motivate the faculties/component parts to actively implement them;
 - continue to make trips abroad available for the largest possible number of students and staff from the broadest possible range of fields;
 - support through all available means student and employee mobility, in particular by improving the service at BUT and its components, simplifying the administrative requirements and reducing the administrative burden on the participants in the mobility programmes, despite the rising bureaucratic obstacles on both the EU and national levels;
 - improve and optimise the system of digitalisation of student and employee mobility;
 - support the influx of foreign students and staff through appropriate means;
 - continue to consistently advance the cause of implementing mandatory mobility for students of doctoral programmes in accordance with the priority goals of the MoEYS;
 - continue to take steps towards the creation of a system of year-round offer of physical and sport activities at the individual faculties for incoming foreign students.

Priority goal 4: Relevance, graduates, marketing, and co-operation with the industry

IN THE AREA OF CO-OPERATION WITH ITS GRADUATES, BUT WILL

- initiate preparations for the 2019 BUT graduate homecoming on the occasion of 120 year anniversary of the founding of BUT;
- cultivate relationships with BUT graduates through the Alumni service;
- in congruence with the activities of project MOST and in co-operation with the individual faculties, continue to build relationships with graduates with the aim to promote BUT and its activities with their help and gain valuable feedback for further development;
- expand the current network of contacts with graduates;
- continue to ensure graduate employability and obtain feedback from key employers and employer associations.

IN THE AREA OF MARKETING, BUT WILL

- continue to support online marketing, online presentations, newsletters and communication on social networks, more extensively employ social networks for communication between the university, companies and graduates;

- encourage enrolment of talented secondary school students through marketing and co-operate with the best secondary schools (TOP 30, SOČ – student research, tours);
 - increase the number of schools participating in the “road show” where the BUT staff visits secondary schools to address a wide range of secondary school students and present BUT to them in their natural environment, utilise co-operation with BUT students for the purpose of presentation at secondary schools;
 - through continuing co-operation with the Institute of Sociology of the Czech Academy of Sciences in the “Mentoring for female secondary school students in technical fields and natural sciences” with the aim to increase the number of female students in technical fields at BUT;
- continue to develop the BUT JUNIOR project;
- continue to co-operate with individual primary schools through the project of one primary school per faculty per semester, with the aim to increase the number of participating primary schools;
- finish the modernisation of the BUT website;
- develop internal communication with faculties and component parts, contribute to the whole academic community being informed;
- prepare the policy of utilisation of the creative potential of its students, graduates and teachers, promote the establishment and operation of the collection of significant works of BUT;
- systematically expand the range of BUT promotional classes on offer, with emphasis on combination of function, usefulness and originality so as to inspire interest and effectively promote BUT.

IN THE AREA OF CO-OPERATION WITH THE INDUSTRY, BUT WILL

- add a student internships and final theses application to the job portal;
- within the BUT Career Centre, BUT will
 - prepare a policy for the internal HR centre;
 - develop the co-operation with the sphere of production with the aim to improve competitiveness of BUT graduates on the labour market.

IN THE AREA OF CO-OPERATION WITH STRATEGIC PARTNERS, BUT WILL

- purposefully develop communication with the main partners of BUT;
- continue to win companies for co-operation with BUT and care for the existing partner companies of BUT.

Priority goal 5: High-quality and relevant research, development and innovation

IN THE AREA OF RESEARCH, DEVELOPMENT AND INNOVATION, BUT WILL

- ensure the implementation of new methodology of evaluation of research organisations – Methodology 2017+ (hereinafter the “M17+”) at BUT and the individual faculties and component parts of BUT;
- continuously obtain information from the BUT representatives on expert panels and in expert bodies of evaluators of results of research organisations with the aim to improve the quality of R&D management at BUT;
- perform an in-depth check of the results of R&D in the Apollo IS and on the new portal of the Research, Development and Innovation Council in order to remove errors in reported results of BUT for the purpose of assigning institutional support;

- set forth a multi-criteria system of assigning institutional support of R&D at BUT with respect to the requirements of M17+, such as high-quality scholarly publications, patents and financial revenues from projects and applied research contracts at individual faculties and component parts of BUT;
- in co-operation with the Computer and Information Services Centre, innovate the “Projects” module and the module for transfer of technologies “Copyrighted Work”, continue to eliminate errors and incompleteness of data provided, define responsibility for verification and deposition into the database;
- finish the optimisation of the new Project Support Department with teams providing project support at faculties and component parts aimed at co-ordination of all activities connected with operational programmes and projects;
- ensure the continuous implementation of university-wide BUT project “Opportunity” with the aim to support human resources in specialised fields of transfer of technologies at the Rectorate, faculties and component parts;
- continuously pay attention to monitoring reports of the previous period of operational programmes including resolution of as of yet unrecognised costs from retained payments;
- provide administrative support to the university-wide project Modern and Open Study of Technology or MOST, continuously check the fulfilment of declared activities;
- finish the dislocation of the Project Support Department (PSD) and the Creative Activities Department (CAD);
- implement new BUT internal standards defining the system of transfer of technology, especially the internal standards of BUT on utilisation of the results of R&D;
- participate in the preparation of the project of another university-wide call for the project for Czech Agency of Technology (TA ČR) GAMA programme;
- pay attention to the utilisation of the core facilities for the development of R&D at the faculties and component parts.

Priority goal 6: Decision-making and development based on information and data

IN THE AREA OF DECISION-MAKING AND DEVELOPMENT BASED ON INFORMATION AND DATA, BUT WILL

- assess the state of the BUT IS and decide on the policy of its modification, improvement and supplementation;
- strengthen the mechanisms of co-ordination within the development of the BUT IS and the conceptual development of the IS in terms of providing information to support decision-making and development of research, development and innovations;
- create information support for the submission of accreditations through the BUT IS;
- complete the relevant modifications of the BUT IS following from the amendment to the Act on Higher Education Institutions; especially the digital delivery of documents to the students and applicants, register of applications for recognition of foreign higher education and qualifications etc.;
- implement new BUT internal standards aimed at protection of personal data, the GDPR (General Data Protection Regulation) into the BUT IS;
- implement new modules of the service for document scanning and the support for the European standard for digital communication (the Electronic Identification, Authentication and Trust Services or eIDAS);
- commence the implementation of the IS SAP;

- implement Act No. 25/2017 Coll., on monitoring of public finances into the IS SAP.

The Computer and Information Services Centre (CVIS) will

- prepare BUT for the eIDAS: Regulation No. 910/2014 of the European Parliament and of the Council on electronic identification and trust services for electronic transactions in the internal market;
- complete the dislocation of the CVIS;
- prepare a BUT IS mobile interface for teachers:
 - publication of examination dates and classification accessible from smartphones and tablets;
 - preparation of API interface for integration of external users and application interfaces.

The BUT Central Library will

- aim to improve the quality of its services through standardisation of the core processes of BUT libraries and promotion among the users;
- manage the library systems in the BUT Summary Catalogue so as to improve the quality of records, further implement the new Primo user interface, perform maintenance of the proxy server EZproxy (usage statistics, management of user access to digital sources of information (hereinafter the “DSI”), prepare the systems to meet the requirements of the GDPR, expand the services provided by the Digital Library;
- support R&D by providing access to core DSIs;
- support open access by providing, in accordance with the approved national policy of open access, upload the maximum amount of articles written by BUT authors into the institutional repository, and maintain the Open Publishing Support Fund;
- expand the range of e-courses on offer for all stages of study at a greater number of faculties; hold select courses in the English language;
- prepare new informative materials and publish the library newsletter as part of the information activities of the libraries.

The VUTIUM publishing house will

- improve the efficiency of the processes of the publishing house and their interconnection with the BUT IS;
- will
 - continue the ongoing activities of the publishing house aimed at publications benefiting especially the academic community and the professional public;
 - present the publications at book fairs;
 - strengthen the co-operation with publishing houses of other institutions of higher education by seeking possibilities of economically advantageous collective publishing;
 - strive for advantageous co-operation with commercial publishers with respect to select publications in order to achieve greater availability of these publications;
 - gradually increase the number of e-books published.

Priority goal 7: Effective management

IN THE AREA OF ECONOMIC MANAGEMENT, BUT WILL

- in the area of budgets and financing
 - implement a system of approving the BUT budget for all sources of funding;
 - analyse the current system of issuing budgetary measures, the “subsidy schedule”, and prepare a proposal for its modification;
 - pay attention to the guidelines for monitoring and reporting deficit of funds within the projects under the Operational Programme of Research, Development and Education;
 - strive to strengthen its role as a research university and support excellent research teams and research infrastructures;
- in the area of economics and financing
 - complete the implementation of legal regulations in the area of monitoring of public finances;
 - implement the 3rd phase of the EET;
 - complete the amendment of regulations in the area of intellectual property of BUT and their implementation;
 - update select BUT internal standards in the area of operational accounting;
 - commence an analysis for the purpose of re-implementation / new setting of the IS SAP;
- in the area of law
 - amend the guideline on damage at BUT and adjust the process of deliberation and adoption of resolutions of the BUT Committee for Compensations;
 - complete the set-up of the process of receivable enforcement;
 - amend the guideline on property acquisition with regard to the legislation in the area of public subsidies;
 - prepare a guideline for the IS Apollo module “Legal Persons” and implement it;
- in the area of public procurement
 - implement the standards of contracts of the FIDIC – Fédération Internationale Des Ingénieurs-Conseils at BUT, including training and potential certification of select employees and relevant departments of the Rectorate participating in the process of investment construction, especially the Construction-Technology Department, the Legal Department and the Public Procurement Department;
 - prepare a framework contract with the occupational safety and health protection co-ordinator within the sense of Act No. 309/2006 Coll., for small and medium investments, contractor selection;
 - begin the development of the “BUT Shopping Centre”, i.e. an internal shopping system allowing for user friendly purchases of centralised commodities;
- in the area of construction-technology
 - implement the new MoEYS Asset Renewal Programme for Public Institutions of Higher Education;
- in the area of human resources
 - in co-operation with the faculties, prepare a new system of employee evaluation and remuneration and career progress;
 - conduct an audit of processing of the employees’ personal data, set up the processes so as to comply with the GDPR;

- modify the conditions of creation and utilisation of the social fund with regard to employee benefits;
 - initiate the process of obtaining the HR Award;
- in the area of operations
 - take over and check the “Certificates of Energy Performance of Buildings” for the BUT structures pursuant to applicable legal regulations;
 - draw up a proposal of finally resolving the exchange of land between the Statutory City of Brno and BUT in relation to the finished construction and consolidation of land;
 - as part of the completion of construction at Pod Palackého vrchem, perform a review of possession of land and subsequently consolidate lands of identical kind and manner of use;
- in the area of internal audit
 - perform internal audits in accordance with the approved annual plan, including extraordinary internal audits on the basis of authorisation issued by the Rector, into all areas of activity at BUT;
 - verify the implementation of the new risk management system at BUT in accordance with the conditions specified in the upcoming new internal standard of BUT;
- in the area of control
 - monitor and evaluate the progress of performance of control activities at all levels of management in the previous year;
 - co-ordinate, provide and ensure co-operation with external inspectors and provide support to the BUT entities subject to the inspection.