



DEAN'S DECISION NO. 17/2020

RULES AND REQUIREMENTS FOR ADMISSIONS TO MASTER STUDY PROGRAMME N3501 ARCHITECTURE AND URBANISM AT FACULTY OF ARCHITECTURE, BRNO UNIVERSITY OF TECHNOLOGY FOR THE ACADEMIC YEAR 2021/2022

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Article 1 Subject of Regulation

1. This Decision regulates the rules and requirements for admission to the master study programme N3501 Architecture and Urbanism at the Faculty of Architecture of the Brno University of Technology (hereinafter referred to as "MSP") for the academic year 2021/2022, including the application deadline and other set deadlines, admission procedure and admission exam assessment.
2. The study programme N3501 Architecture and Urbanism is a follow up type according to § 46 of the Czech Higher Education Institutions Act No. 111/1998 Coll. (or so called "second cycle" as referred to in ECTS standards¹). A previous bachelor degree is required, see Article 4.
3. Regular length of the MSP is two years of full-time study. A detailed information on MSP including the profile and career prospects of the graduate and the study plan is available on the BUT website².

Article 2 Application Deadline and Application Fees

1. The Faculty of Architecture BUT accepts only e-applications. The e-application is available at: www.vutbr.cz/eprihlaska/en.
2. Application deadline: By 01/04/2021 at the latest.
3. Application fee:
 - a. 700 CZK in case of e-application submitted in the Czech Republic to be paid to the BUT bank account number 117729823/0300, name of the bank: Československá obchodní banka, a. s., IBAN: CZ5603000000000117729823, BIC CEKOCZPP, account holder: Vysoké učení technické v Brně.
 - b. 28 € in case of e-application submitted in other countries to be paid to the BUT bank ac-

¹ https://ec.europa.eu/assets/eac/education/ects/users-guide/docs/ects-users-guide_en.pdf

² <https://www.vutbr.cz/en/students/programmes/programme/7048>

count number 1017476763/0300, name of the bank: Československá obchodní banka, a. s., IBAN: CZ0403000000001017476763, SWIFT (BIC) CEKOCZPP, account holder: Vysoké učení technické v Brně.

4. When paying the application fee, the applicant is required to fill in the variable code and specific code with respect to information provided in the e-application.
5. Payment with a bank card while submitting the e-application is also accepted.
6. The application is registered only after the application fee is transferred to and received at the BUT bank account. The application fee is non-refundable.
7. Applicant's health certificate is not required.

Article 3 Tuition Fee

1. According to the Dean's decision no. 16/2020 there is a tuition fee of 3,500.- EUR set for the academic year 2021/2022.

Article 4 Admission Criteria

1. Applicants will be accepted if they:
 - a. Present an officially certified document of applicant's qualification (diploma and diploma supplements obtained from Czech universities or recognized according to Article 9) on the day of enrolment in studies at FA BUT at the latest. The acquired qualification must meet the requirements of the EC Directive 2005/36/EC, Article 46, on training of architects. Graduates of BUT study programmes in Architecture and Urbanism are exempt from this requirement.
 - b. Pass successfully the admission exam (Article 7).
 - c. Obtain as many points at the admission exam (Article 6), which will rank them within the expected number of accepted applicants.
 - d. Present the B2 English language certificate (TOEFL (Test of English as a Foreign Language) min. 550 (paper-based test) or 213 (computer-based) or 80 (internet-based), IELTS min. 6, FCE min. C) from any accredited institution. Applicants who studied the bachelor degree in English are exempt from this requirement.
2. Applicants who are non-EU nationals and do not have a CZ Visa or residence permit that allows them to study in the Czech Republic, need to apply for and obtain a visa to study at FA BUT. These applicants must present documents demanded in paragraph 1 (letters a and d) by 31/05/2021 at the latest.
3. Due to capacity reasons no more than 10 students can be accepted to the study programme. (This limit can be increased during the admission process.)
4. The program will not be open for less than 5 successful applicants. (This limit can be reduced during the admission process.)

Article 5 Contents of Admission Exam

1. The admission exam consists of:
 - a. The online interview. The technical details will be announced at least two weeks before the interview.
 - b. The portfolio presentation of school work and extracurricular activities. The structured Curriculum Vitae of the applicant is a part of the portfolio. The format of the portfolio is a maximum size of A3, the maximum length is 50 pages. Any previous internships completed in architectural offices may be documented in the portfolio. The portfolio must contain the applicant's declaration of authorship of the submitted projects. Portfolio is to be presented electronically to study@fa.vutbr.cz by 20/04/2021.

Article 6 Admission Exam Assessment Criteria

1. During the interview the committee appointed by the Dean will assess the applicants. The committee will give points to the applicants. The maximum number of points is 50 (increments of 5 points). Minutes about the course and content of the interview will be taken in writing.
2. The presented portfolio will be assessed by the committee appointed by the Dean. The applicant is not present at the portfolio assessment. The committee will assess the quality of the portfolio, especially with respect to the intention to educate the applicant as a future architect. The committee will give points for the portfolio. The maximum number of points is 100 (increments of 1 point).
3. For the overall evaluation of the applicant the points obtained in both parts of the admission exam are summed up. The maximum number of points that can be obtained in the admission exam is 150.

Article 7 Requirements for a Successful Admission Exam

1. The applicant succeeds at the admission exam provided that he/she obtains:
 - a. at least 25 points for the interview;
 - b. at least 50 points for the portfolio assessment.

Article 8 Expected Date of Admission Exam

1. The admission exam is expected to take place on 30/04/2021.
2. There will be no alternative date of admission exam.

Article 9 Recognition of Acquired Foreign Education

1. Applicants who obtained the higher-education qualification outside the Czech Republic must present an officially certified document of applicant's higher-education qualification. The fol-

lowing ways are acceptable in the MSP admission procedure (with respect to § 48, Art. 4, of the Higher Education Institutions Act No. 111/1998 Coll.):

- a. the proof of general recognition of the acquired higher-education qualification in the Czech Republic obtained with respect to § 89 and 90 of the Higher Education Institutions Act No. 111/1998 Coll. or former legal regulations,
 - b. a foreign certificate of applicant's foreign higher education, if automatically equivalent in the Czech Republic without further official steps based on the Czech Republic's international obligations³, or
 - c. a foreign certificate of applicant's foreign higher education obtained after completing studies in a higher education programme at a foreign higher education institution operating under the laws of a foreign country. The Dean decides on the acceptance of a specific document in accordance with the Directive No. 11/2019. In case of any doubts, the Dean may request that the proof of completed higher-education qualification is presented in accordance with Letter a) of this paragraph.
2. No other ways than those listed above are acceptable in the admission procedure.

Article 10 Further Information

1. The Dean decides on the admission of an applicant according to the conditions set in Article 4.
2. The applicant will receive information about the result of the admission exam in writing delivered by post in his/her hands within 30 days after the final part of the admission exam. In case the applicant does not present all the documents necessary for the final decision about his/her acceptance for study, he/she will be reminded to do so.
3. The admission procedure is regulated by §50 Art. 4 of the Higher Education Institutions Act No. 111/1998 Coll., as amended.

Article 11 Final Provisions

1. This Decision comes into force on the day of approval by the FA BUT Academic Senate on 01/12/2020 and is only valid for the admissions for the academic year 2021/2022.

Ing. arch. MArch Jan Kristek, Ph.D.
Dean

The Academic Senate of the Faculty of Architecture of the Brno University of Technology in accordance with § 27 Art. 1 Letter e) of the Higher Education Institutions Act No. 111/1998 Coll., and

³ Slovakia, Poland, Slovenia, Hungary and Germany

on amendments to other acts, as amended, on the proposal from the Dean of the Faculty of Architecture of the Brno University of Technology, approved on 1st of December 2020 the rules and requirements for admissions for the study programme N3501 provided at the Faculty of Architecture BUT for the academic year 2021/2022.

Ing. arch. Vítězslav Nový
Head of AS FA BUT